

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT
Ag Service Building, Clarkfield, Minnesota

May 22, 2008

I. The regular meeting was called to order by Vice-Chairperson Norris Peterson

II. Those present:

Vice Chairperson – Norris Peterson
Secretary – Burton Kuehn
P. R. & I. – Menno Fokken

District Manager – Lou Ann Nagel

III. Business

Motion by Menno Fokken, seconded by Burton Kuehn to approve the minutes of the regular meeting of April 24, 2008. Affirmative: Burton Kuehn, Menno Fokken, and Norris Peterson. Negative: none. Motion Carried.

The treasurer's report was received as read and filed for audit.

Motion by Burton Kuehn, seconded by Menno Fokken to approve payment of all bills and payroll for the month of May. Affirmative: Burton Kuehn, Menno Fokken, and Norris Peterson. Negative: none. Motion Carried.

INTERIM BUDGET: The supervisors reviewed the interim budget at this time. Motion by Menno Fokken, seconded by Burton Kuehn to amend the 2008 budget to include an increase in revenues of \$25,000 to reflect the Native Buffer Cost Share Program Grant and to increase the expenditures by \$25,000 to reflect the Native Buffer Cost Share Program as well. Affirmative: Burton Kuehn, Menno Fokken, and Norris Peterson. Negative: none. Motion Carried.

DC REPORT: The District Manager read the DC Report provided by Cheryl Isder

WCA MONTHLY REPORT: Supervisors reviewed the Wetland Conservation Act (WCA) monthly report at this time.

MASWCD RESOLUTION: Discussed possible resolutions for MASWCD Convention. Motion by Burton Kuehn, seconded by Menno Fokken to approve submitting a resolution to MASWCD regarding increasing EQIP Cost-Share Rates for terraces and/or water and sediment control basins. Affirmative: Burton Kuehn, Menno Fokken, and Norris Peterson. Negative: none. Motion Carried.

EMPLOYEE SUMMER CONFERENCE: No employees will be attending this year's session.

LAC QUI PARLE WATERSHED CLEAN WATER PARTNERSHIP: Motion by Menno Fokken, seconded by Burton Kuehn to approve and sign the letter of support for the Lac qui Parle Watershed Clean Water Partnership Phase II Continuation. Support for the next three years will be in the amount of \$20,000.00 of in-kind services. Affirmative: Burton Kuehn, Menno Fokken, and Norris Peterson. Negative: none. Motion Carried.

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FARM BILL ASSISTANT GRANT: Motion by Burton Kuehn, seconded by Menno Fokken to approve submitting a Farm Bill Assistant Grant Application for a full-time position. If approved BWSR will fund 70% of the position and the Yellow Medicine SWCD will fund the other 30% totaling \$13,500.00. Affirmative: Burton Kuehn, Menno Fokken, and Norris Peterson. Negative: none. Motion Carried.

SUMMER PROGRAMS: Reviewed a list of summer programs proposed by the Education Coordinator. Supervisors approved some of the proposed projects.

LEGISLATIVE RESULTS FOR 2008: The board reviewed the correspondence from Judy Erickson, MASWCD Legislative Specialist, listing the 2008 Legislative Session Results.

2007 AUDIT: The 2007 Audit was completed by Kinner & Company Inc. Motion by Menno Fokken, seconded by Burton Kuehn to accept the 2007 audit submitted by Kinner & Company Inc. contingent upon the State Auditor's approval. Two adjusting entries need to be made to the 2007 books. Affirmative: Burton Kuehn, Menno Fokken, and Norris Peterson. Negative: none. Motion Carried.

Part of the audit discussed segregation of duties. Motion by Burton Kuehn, seconded by Menno Fokken to approve the breakdown of duties for keeping the Yellow Medicine SWCD's financial books. Affirmative: Burton Kuehn, Menno Fokken, and Norris Peterson. Negative: none. Motion Carried.

AREA V MEETING: Motion by Burton Kuehn, seconded by Menno Fokken to approve supervisors and staff attendance at the Area V meeting in Windom on June 19th, 2008. Affirmative: Burton Kuehn, Menno Fokken, and Norris Peterson. Negative: none. Motion Carried.

NACD SUMMER LEGISLATIVE CONFERENCE IN WASHINGTON DC: Reviewed the notice regarding the NACD Summer Legislative Conference to be held in Washington DC in July. No supervisor in attendance will be attending the conference.

RC&D REPORT: Norris Peterson gave a RC&D Report at this time.

Next regular scheduled board meeting will be held on June 26, 2008 at 7:00 p.m. at the Ag Service Center in Clarkfield, Minnesota.

Motion by Menno Fokken, seconded by Burton Kuehn to adjourn. Meeting adjourned.

Yellow Medicine SWCD Supervisor

Date

YELLOW MEDICINE SWCD MONTHLY TREASURER'S REPORT

April 24, 2008 through May 22nd, 2008

Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
Tree Checking	\$3,037.77	\$11,477.28	\$13,304.36	\$1,210.69
District Checking	\$18,248.88	\$18,553.95	\$17,179.54	\$19,623.29
Savings Accounts	\$43,518.06		\$9,000.00	\$34,518.06
Investments	\$253,791.66	\$319.48	\$17,412.97	\$236,698.17
TOTALS	\$318,596.37	\$30,350.71	\$56,896.87	\$292,050.21

RECEIPTS - District Checking

Interest	\$1.61
Reimb Ed Coordinator Hours	\$1,139.37
Cashed in CD #11125	\$17,412.97

RECEIPTS - Tree Checking

Trees, tax, grass seed, etc.	\$2,477.28
Transfer from Tree Savings Acct.	\$9,000.00

ACCOUNTS PAYABLE

CHECK NUMBER PAYABLE TO

FOR

AMOUNT

Tree Checking

#3355 - Schumacher's	Trees	\$9,146.60
#3356 - Lee Nursery	Trees	\$3,566.80
#3357 - Consumers Coop Oil Co.	Gasoline & battery	\$234.17
#3358 - Yellow Medicine County Fair Board	Fair Booth Rental	\$50.00
#3359 - North Star Mutual Inc. Co.	Insurance for Neighborhood Display	\$114.00
#3360 - Land Stewardship Project	Membership	\$35.00
#3361 - Lou Ann Nagel	Mileage, velcro & photo paper	\$67.05
	Sprayer, kerosene can, watering wand	\$42.04
#3362 - Runnings	Electricity for storage facility	\$8.71
#3363 - Xcel Energy	Replace side molding on Impala	\$39.99
#3364 - Collision Pros & Glass		

District Checking

#9303-9312	Wages & deductions for April	\$13,984.24
#9313 - Yellow Medicine County	Family Coverage Nagel & Johnson	\$1,200.30
#9314 - Kinner & Company	Fee for conducting 2007 audit	\$1,995.00