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YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT
Ag Service Building, Clarkfield, Minnesota April 23, 2009

- I. The regular meeting was called to order by Chairperson Norris Peterson.
- II. Those present:

Chairperson – Norris Peterson	District Manager - Lou Ann Nagel
Vice Chairperson – Burton Kuehn	NRCS DC – Cheryl Heard
Treasurer – Menno Fokken	Area Conservationist – Gary Watson
P. R. & I. – Jerry Nelson	

Motion by Menno Fokken, seconded by Jerry Nelson to adopt the agenda with the following additions: MASWCD Legislative Report; and Supervisor Reports. Affirmative: Menno Fokken, Jerry Nelson, Burton Kuehn, and Norris Peterson. Negative: none. Motion carried.

Motion by Menno Fokken, seconded by Burton Kuehn to approve the minutes of the regular meeting of March 26, 2009. Affirmative: Menno Fokken, Jerry Nelson, Burton Kuehn, and Norris Peterson. Negative: none. Motion carried.

The treasurer's report was received as read and filed for audit.

Motion by Burton Kuehn, seconded by Jerry Nelson to pay all bills and payroll for the month of April. Affirmative: Menno Fokken, Jerry Nelson, Burton Kuehn, and Norris Peterson. Negative: none. Motion carried.

- III. Old Business:

SOUTHWEST PRAIRIE JOINT POWERS AGREEMENT: The SWCD did not receive the new Joint Powers Agreement to sign. Murray SWCD indicated that we should get it before our May board meeting. Tabled until May.

EMPLOYEE POLICY: Discussion followed on changes to the employee policy. Motion by Menno Fokken, seconded by Jerry Nelson to approve the Employee Policy with changes as discussed at the April 23rd, 2009 board meeting. Affirmative: Menno Fokken, Jerry Nelson, Burton Kuehn, and Norris Peterson. Negative: none. Motion carried.

- IV. New Business:

DC REPORT: Cheryl Heard gave the DC Report at this time.

WCA REPORT: Reviewed the April Wetland Conservation Act Report at this time.

STATE COST SHARE PROGRAM: Motion by Burton Kuehn, seconded by Menno Fokken to approve State Cost Share Contract #09-25 with Mike Prokop for a 1,300 foot Field Windbreak in Hammer Township, Section 18. Cost Share not to exceed \$562.00 or 75% of the total eligible cost, whichever is less. Affirmative: Menno Fokken, Jerry Nelson, Burton Kuehn, and Norris Peterson. Negative: none. Motion carried.

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Discussion held on amendment to State Cost Share #2008-04 extending the completion date. Because the completion date will be beyond the allowable time frame of the program, the District Manager contacted the Board Conservationist, David Sill, and got his permission to extend the completion date. Motion by Jerry Nelson, seconded by Menno Fokken to approve the Amendment #1 to State Cost Share Contract #2008-04 for L. David Velde to change the completion date to December 31, 2009. The landowner has agreed to install the tile this spring and complete the terrace/638s this fall. Affirmative: Menno Fokken, Jerry Nelson, Burton Kuehn, and Norris Peterson. Negative: none. Motion carried.

POSTER CONTEST: Posters were judged at this time. Winners are as follows:

Clarkfield Charter – Posters (All winners will receive a t-shirt)

Grace Irvine – will go on for Area Competition
Jordan Glad
Ariel Sakry

St. Peters School – Murals (All winners will receive a t-shirt)

Danielle Kontz; and Kaitlin Varcoe – will go on to Area Competition
Elizabeth Morris; Justin Cleveland; and Jenna Kockelman
Konnor King and Billy Deslauriers

Canby Elementary School – Posters (All winners will receive a t-shirt)

Megan Jelen – will go on for Area Competition
Jacobus Hunt – will go on for Area Competition
Brock Nothem
Kyler Jelen

Canby Elementary Murals (1ST place \$5 each and t-shirts; 2nd & 3rd t-shirts)

1st Brandi Merritt and Becca Kamrath – will go on to Area Competition
2nd Nathan Cooper and Zachary Nuy – will go on to Area Competition
3rd Kristian Leppke and Brandyn Scheler

FARM BILL ASSISTANT GRANT APPLICATION: Motion by Menno Fokken, seconded by Jerry Nelson to sign the Farm Bill Assistant Grant Application requesting funding for a full-time Farm Bill Assistant for fiscal year 2010. Affirmative: Menno Fokken, Jerry Nelson, Burton Kuehn, and Norris Peterson. Negative: none. Motion carried.

MASWCD RESOLUTION PROCESS: Call for resolutions – deadline for resolutions is at the June MASWCD Area V Meeting. Tabled until May board meeting.

PAY EQUITY TRAINING SESSION: Motion by Burton Kuehn, seconded by Menno Fokken to authorize the District Manager, Lou Ann Nagel, to attend the Pay Equity Training to be held in Mankato on May 8th, 2009. Affirmative: Menno Fokken, Jerry Nelson, Burton Kuehn, and Norris Peterson. Negative: none. Motion carried.

BUDGET/EDUCATION COORDINATOR POSITION: Discussion followed on the SWCD's deficit budget for 2009 and the Education Coordinator Position. The Education Coordinator prepared a list of possible programs that could be offered in the summer. That list was reviewed at this time. Motion by Menno Fokken, seconded by Jerry Nelson to change the classification and hours for the Education Coordinator Position as of May 29, 2009. Due to the lack of workload for the Education Coordinator during the summer months and the fact that the SWCD is operating under a deficit budget for 2009, this position is not needed for the summer months which include: June, July and August. The Education Coordinator Position will now be offered for the school year only, and be classified as a part-time employee without benefits working two days a week, with the potential of working up to 20 hours per week. The Personnel Committee will meet with the Education Coordinator and make him aware of these changes. Affirmative: Affirmative: Menno Fokken, Jerry Nelson, Burton Kuehn, and Norris Peterson. Negative: none. Motion carried.

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MASWCD LEGISLATIVE REPORT: This report was handed out to the Supervisors for their review.

SUPERVISOR REPORTS:

Menno Fokken gave a report on the Southwest Prairie Joint Powers Board Meeting held in April.
Burton Kuehn gave a report on the Redwood-Cottonwood Rivers Control Area (RCRCA) Board Meeting.
Norris Peterson gave a report on the Resources Conservation & Development (RC&D) Board Meeting.

NEXT MEETING DATE: Next meeting is scheduled for May 28th at 7:00 p.m.

Motion by Burton Kuehn, seconded by Menno Fokken to adjourn.

Meeting adjourned.

Yellow Medicine SWCD Chairperson

Date

YELLOW MEDICINE SWCD MONTHLY TREASURER'S REPORT

March 27, 2009 through April 23, 2009

Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
Tree Checking	\$1,896.04	\$22.37	\$984.85	\$933.56
District Checking	\$5,808.13	\$26,934.86	\$4,315.80	\$28,427.19
Savings Accounts	\$39,253.31	\$12,268.53		\$51,521.84
Investments	\$258,834.00	\$397.44	\$12,021.36	\$247,210.08
TOTALS	\$305,791.48	\$39,623.20	\$17,322.01	\$328,092.67

RECEIPTS

District Checking
 Interest-NOW Acct. 0.61
 Yellow Medicine County \$26,006.25
 USDA/NRCS \$928.00

RECEIPTS

Tree Checking
 Trees, tax & planting 22.37

ACCOUNTS PAYABLE

CHECK NUMBER PAYABLE TO

FOR

AMOUNT

Tree Checking

#3448 Amsterdam	2,000 Envelopes	\$110.25
#3449 Reserve Account	Postage for meter machine	\$200.00
#3450 Consumers Coop Oil Co.	Gasoline, oil & lube, wiper blades	\$215.86
#3451 Blackburn Mfg. Co.	1,000 Lime green flags	\$71.18
#3452 Productive Alternatives	Rain gauge parts	\$50.59
#3453 City of Clarkfield	Water for storage facility	\$22.31
#3454 MN Mgmt & Budget	Registration for Pay Equity	
#3455 Office Systems, Inc.	Training	\$29.00
	Received stamp	\$19.03
	Supplies for tree & tree mat program	\$63.82
#3456 Runnings	Reimbursement for expenses	\$138.14
#3457 Lou Ann Nagel	Straps	\$14.90
#3458 Runnings	Expenses	\$30.24
#3459 Kurt Johnson	Electricity for storage facility	\$9.53
#3460 Xcel Energy	1st place Mural winner	\$5.00
#3461 Brandi Merritt	1st place Mural winner	\$5.00
#3462 Becca Kamrath		

District Checking

#9541 Yellow Medicine County	Family coverage BCBS/Child Life	\$1,702.80
#9542 Yellow Medicine County	2nd Qtr. Health & Dental Insurance	\$2,613.00

Treasurer

Date