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YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT
Ag Service Building, Clarkfield, Minnesota August 27, 2009

I. The regular meeting was called to order by Chairperson Norris Peterson.

II. Those present:

Chairperson – Norris Peterson
Vice Chairperson – Burton Kuehn
Treasurer – Menno Fokken
P. R. & I. – Jerry Nelson

District Manager - Lou Ann Nagel
Co. Commissioner – Gary Johnson
NRCS DC – Cheryl Heard

III. Business

Motion by Menno Fokken, seconded by Jerry Nelson to adopt the agenda with the following additions: Environmental Fair Donation, and Native Buffer Cost Share Payment. Affirmative: Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

Motion by Jerry Nelson, seconded by Menno Fokken to approve the minutes of the regular meeting of July 22, 2009. Affirmative: Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

The treasurer's report was received as read and filed for audit.

Motion by Menno Fokken, seconded by Jerry Nelson to pay all bills and payroll for the month of August. Affirmative: Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

LAN/WAN AGREEMENT WITH NRCS: Motion by Menno Fokken, seconded by Jerry Nelson to approve and sign the LAN/WAN Agreement with NRCS for Fiscal Year 09 for \$962.00. Affirmative: Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

UPDATE ON COMPUTERS WITH NRCS: Gary Watson, NRCS Area Conservationist, discussed the possible changes to the agreement with SWCDs and NRCS. These changes are not finalized but the following were some of the points that he made at the Employee's meeting held earlier this week: SWCD will not be billed for FY2009 for computers on NRCS Server. National Office is not sure if they will be billing SWCDs for FY2010. If SWCD was planning on going off NRCS Server in FY2009 – they need to be off by September 25th. If SWCD's computers will be on the NRCS server in FY2010 – the SWCD will receive a bill October 1st – need to pre-pay. Not sure if we will get the 2 for one deal in FY2010. If we choose not to be on NRCS's server in FY2010 – we will have a grace period to get off – maybe will need to be off by April of 2010. Cost per computer could be \$3,200. NRCS will still give the SWCD one free computer. The District Manager will start investigating possible options for the SWCD.

Burton Kuehn attended the meeting at this time.

SWCD BYLAWS: Motion by Menno Fokken, seconded by Jerry Nelson to adopt the SWCD's Bylaws. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

DATA PRIVACY POLICY: Motion by Burton Kuehn, seconded by Jerry Nelson to adopt the SWCD's Data Privacy Policy. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

AN EQUAL OPPORTUNITY EMPLOYER

YELLOW MEDICINE SWCD MINUTES DATED AUGUST 27, 2009 – PAGE 2

GROUND RULES FOR SWCD MEETINGS: Motion by Menno Fokken, seconded by Burton Kuehn to adopt Ground Rules for conducting SWCD's meetings. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

DC REPORT: Cheryl Heard, the NRCS DC, gave the DC Report at this time.

WETLAND CONSERVATION ACT: Motion by Menno Fokken, seconded by Burton Kuehn to approve the restoration orders for Tom Baker and Jack Baker's wetland located at T115N, R39W, Sec. 4 SW1/4 of NW1/4, in Yellow Medicine County (87) State of Minnesota. This restoration order will be submitted to DNR. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

Reviewed the WCA Monthly Report at this time.

Motion by Menno Fokken, seconded by Jerry Nelson to authorize Kurt Johnson's attendance at the Wetland Lateral Effect Training to be held in the cities on September 15, 2009. Cost for training is \$195.00. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

BWSR GRANTS: Motion by Burton Kuehn, seconded by Jerry Nelson to approve the signing of the SWCD's Base Grant Agreement by Norris Peterson on August 3, 2009. The grant was in the amount of \$50,941.00. The grant has already been deposited into the SWCD's account. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

Motion by Jerry Nelson, seconded by Burton Kuehn to approve the signing of the SWCD's Farm Bill Assistance Grant Agreement by Menno Fokken on September 14, 2009. The grant has been submitted to the State. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

NEW HIRE: The Personnel Committee, on behalf of the Yellow Medicine SWCD, hired Brad Flatin as the SWCD's Farm Bill Assistant. Brad was hired as a full-time employee at the rate of \$15.00/hour. Brad's first day was August 10th, 2009.

STATE COST SHARE PROGRAM: Motion by Menno Fokken, seconded by Jerry Nelson to approve payment for the following State Cost Share Contracts:

#09-04 Delon Clarksean	2.4 acre Grass Waterway in Florida Sec 8	75% cost share = \$464.00
#09-20 Jon Briggs	.55 acre Farmstead Windbreak in Norman Sec 28	75% cost share = \$352.00

Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

Motion by Burton Kuehn, seconded by Jerry Nelson to approve Amendment #01 for State Cost Share Contract #09-19 with Dennis Kruger changing the completion date from June 30, 2009 to June 30, 2010. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

Motion by Menno Fokken, seconded by Jerry Nelson to approve Amendment #01 for State Cost Share Contract #09-05 with Delon Clarksean changing the cost share dollar amount from \$288.00 to \$2,704.00 because the cost estimate was based on the previous year's average cost for narrow base terrace. Broad base terraces with end blocks were built instead of the narrow base terrace. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

Motion by Menno Fokken, seconded by Burton Kuehn to approve the partial payment, in the amount of \$810.00, to Dennis Kruger for his State Cost Share Contract #09-19 for installation of a Field Windbreak in Stony Run Township, Section 19. Cost share was based on 75%. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

YELLOW MEDICINE SWCD MINUTES DATED AUGUST 27, 2009 – PAGE 3

Motion by Menno Fokken, seconded by Burton Kuehn to approve payment in the amount of \$2,704.00 to Delon Clarksean for his State Cost Share Contract #09-05 for the installation of a terrace in Florida Twp., Section 8. Cost Share was based on 75%. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

NATIVE BUFFER COST SHARE PROGRAM: Motion by Menno Fokken, seconded by Jerry Nelson to approve final payment to Native Buffer Cost Share Contract #NB08-02 for Ken Fischer for re-seeding 11.1 acres of native grasses into his CREP Easement in Wergeland Twp., Section 23. The final payment was approved in the amount of \$166.00. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

2010 REVISION TO COUNTY BUDGET REQUEST: Motion by Menno Fokken, seconded by Jerry Nelson to reduce the 2010 County Budget Request by \$2,692.00 to reflect the MCIT Dividend. The total requested amount would be \$93,100.80. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

RCRCA JPO AGREEMENT: Motion by Jerry Nelson, seconded by Menno Fokken to authorize Burton Kuehn to sign the RCRCA Joint Powers Organization Agreement Addendum No 2, which revises Section 7, subd. 1 to extend the effective period of said joint powers agreement to June 30, 2011. All other terms and conditions shall remain unchanged with appropriation amounts not to exceed the previous agreement's appropriations. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

SUPERVISORS REPORT:

- Menno Fokken reported on the Yellow Medicine Watershed Advisory Annual Meeting on 8/20/09.
- Norris Peterson reported on the RC&D Meeting on August 12th, 2009.
- Burton Kuehn reported on the RCRCA Meeting on August 24th, 2009.

ENVIRONMENTAL FAIR DONATION: Motion by Menno Fokken, seconded by Burton Kuehn to donate \$500.00 towards the SWMACDE Environmental Fair. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

The supervisors were given the following items of information:

- New supervisor/staff listing of addresses, phone numbers, etc.
- Information from MN House of Representatives encouraging them to meet at the State Fair

Next meeting is scheduled for September 24th, 2009 at 7:00 p.m.

Motion by Menno Fokken, seconded by Burton Kuehn to adjourn. Meeting adjourned.

Supervisor Signature

Date

YELLOW MEDICINE SWCD MONTHLY TREASURER'S REPORT

July 23, 2009 through August 27, 2009

Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
Tree Checking	\$25,359.70	\$12,922.50	\$30,861.49	\$7,420.71
District Checking	\$20,050.53	\$51,285.84	\$64,690.08	\$6,646.29
Savings Accounts	\$49,999.05	\$0.00	\$0.00	\$49,999.05
Investments	\$212,902.44	\$69,352.00	\$0.00	\$282,254.44
TOTALS	\$308,311.72	\$133,560.34	\$95,551.57	\$346,320.49

RECEIPTS

District Checking	\$6.00
Interest-NOW Acct.	\$338.84
Lyon SWCD	\$50,941.00
State of Minnesota	

RECEIPTS

Tree Checking	\$12,922.50
Trees, mat, planting & tax	

ACCOUNTS PAYABLE

CHECK NUMBER PAYABLE TO

FOR

AMOUNT

Tree Checking

#3501 F & M State Bank	Made miscellaneous CD's	\$30,000.00
#3502 Cheryl Heard	Reimb. For copier paper-newsletter	\$18.08
#3503 Xcel Energy	Electricity for storage facility for July	\$9.47
#3504 Runnings Farm & Fleet	Roundup/Mulch	\$10.45
#3505 Consumers Coop Oil Co.	Gasoline	\$237.68
#3506 Velde Sanitation	Garbage pickup at storage facility	\$49.50
#3507 Xcel Energy	Electricity -storage facility for Aug.	\$9.28
#3508 Cheryl Heard	Reimb. for expenses for CSP Mtgs.	\$27.03
#3509 SWMN Environmental Fair	2009 Donation	\$500.00

District Checking

#9613-9621	Wages & deductions for July	\$9,111.40
#9622 Yellow Medicine County	Family coverage BCBS/Child Life	\$1,247.05
#9623 F&M State Bank	Made CD's	\$39,352.00
#9624 Postmaster	Send out 2280 newsletters	\$337.68
#9625-9633	Wages & deductions for August	\$9,794.65
#9634 Advocate Tribune	Farm Bill Asst. Job Announcement	\$111.30
#9635 Wood Lake Community Center	Bldg. rent for CSP Meeting	\$45.00
#9636 Jon Briggs	Payment - State Cost Share Cont.	\$352.00
#9637 Dennis Kruger	Payment - State Cost Share Cont.	\$810.00
#9638 Delon Clarksean	Payment - State Cost Share Cont.	\$464.00
#9639 Delon Clarksean	Payment - State Cost Share Cont.	\$2,704.00
#9640 University of Minnesota	Reg.-Lateral Effect Trng.	\$195.00
#9641 Ken Fischer	Payment-Native Buffer Cost Share	\$166.00

Treasurer _____

Date _____