



**YELLOW MEDICINE
SOIL AND WATER CONSERVATION DISTRICT**

1000 10th Avenue
P.O. Box 545
Clarkfield, Minnesota 56223
Phone: 320-669-4442 Ext. 3
FAX: 320-669-6011

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT
Ag Service Building, Clarkfield, Minnesota January 22, 2009

I. The regular meeting was called to order by Vice Chairperson Norris Peterson.

II. Those present:

Vice-Chairperson - Norris Peterson
Secretary – Burton Kuehn
P.R. & I. – Menno Fokken
Newly Elected Supervisor – Jerry Nelson

District Manager - Lou Ann Nagel
NRCS DC – Cheryl Heard
County Commissioner – Ron Antony

III. Business

Motion by Menno Fokken, seconded by Jerry Nelson to approve the regular meeting minutes dated December 30, 2008. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Opposed: None. Motion carried.

The Treasurer's Report was received as read and filed for audit. Motion by Burton Kuehn, seconded by Menno Fokken to authorize payment for all bills and payroll for the month of January. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Opposed: None. Motion carried.

Motion by Burton Kuehn, seconded by Menno Fokken to adopt the agenda with the following additions: SWCD Technical Service Area Reorganization; Grazing Workshop; Area V Meeting; and Approval of the Native Buffer Grant. Affirmative: Menno Fokken, Burton Kuehn, Jerry Nelson, and Norris Peterson. Opposed: None. Motion carried.

OATH OF OFFICE: All newly elected SWCD Supervisors took part in the swearing in ceremony held at the Yellow Medicine County Courthouse on January 6th, 2009 and took the oath of office at that time.

LEGISLATIVE BRIEFING AT CAPITOL: Motion by Menno Fokken, seconded by Jerry Nelson to authorize supervisors and/or staff to attend the Legislative Briefing at the Capitol on February 23rd and 24th in St. Paul. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Opposed: None. Motion carried.

2009 OFFICERS: Motion by Menno Fokken, seconded by Burton Kuehn to appoint the 2009 officers as follows:

Chairperson – Norris Peterson
Vice Chairperson – Burton Kuehn
Secretary – Steve Hubbard
Treasurer – Menno Fokken
P. R. & I. – Jerry Nelson

Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Opposed: None. Motion carried.

Norris Peterson took over as Chairperson at this time.

YELLOW MEDICINE SWCD MINUTES DATED JANUARY 22, 2009 – PAGE 2

Motion by Burton Kuehn, seconded by Jerry Nelson to approve the following committee assignments for 2009:

RC&D	Norris Peterson
RCRCA	Burton Kuehn
Water Task Force	Lou Ann Nagel with Menno Fokken as alternate
Personnel Committee	Menno Fokken and Norris Peterson
SW Joint Powers Board	Menno Fokken with Norris Peterson as alternate
MN River Basin LQP Watershed	Menno Fokken
EQIP Committee	Jerry Nelson and Burton Kuehn
LQP Watershed Team Committee	Menno Fokken with Norris Peterson as alternate
Yellow Medicine Watershed Advisory Board	Norris Peterson
Wetland Joint Powers Appeal Board	Norris Peterson and Burton Kuehn

Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

SUPERVISOR'S PER DIEM AND MILEAGE RATE: Motion by Menno Fokken, seconded by Jerry Nelson to set the rates for Supervisors' Compensation at \$55.00/meeting within Yellow Medicine County and \$75.00/meeting outside of Yellow Medicine County. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Opposed: None. Motion carried.

MILEAGE RATE POLICY: Motion by Menno Fokken, seconded by Burton Kuehn to make a policy to adopt the Internal Revenue Service standard mileage rate as the mileage rate for SWCD supervisors and staff. Affirmative: Menno Fokken, Burton Kuehn, Jerry Nelson, and Norris Peterson. Opposed: None. Motion carried.

OFFICIAL DEPOSITORY: Motion by Menno Fokken, seconded by Burton Kuehn to designate the Farmers and Merchants State Bank in Clarkfield as the Yellow Medicine SWCD's official depository for 2009. Affirmative: Norris Peterson, Burton Kuehn, Menno Fokken, and Jerry Nelson. Opposed: None. Motion carried. Supervisors signed the signature cards at this time.

OFFICIAL NEWSPAPER: Motion by Menno Fokken, seconded by Jerry Nelson to make it a policy to adopt the County designation for the legal newspaper each year. Affirmative: Menno Fokken, Burton Kuehn, Jerry Nelson, and Norris Peterson. Opposed: None. Motion carried.

SOUTHWEST PRAIRIE JOINT POWERS BOARD: Reviewed the Joint Powers Agreement Form. There was some question as to why we are signing this now when the area has changed and a new agreement will need to be made later this year.

NACD DUES: Motion by Burton Kuehn, seconded by Jerry Nelson to approve payment of \$1,000.00 to NACD for dues for 2009. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Opposed: None. Motion carried.

DC REPORT: Cheryl Heard, NRCS DC, gave the DC Report at this time. See attached copy.

SHARING EDUCATION COORDINATOR POSITION WITH LYON SWCD: The SWCD received a letter from Lyon SWCD stating that, due to budget cuts, they could not renew the contract with the Yellow Medicine SWCD for the shared Education Coordinator position. This shared position will end as of January 30, 2009. Lyon SWCD has agreed to share the expenses for the Education Coordinator's salary, accrued sick and annual leave, VEBA, and insurance for the month of January. The Education Coordinator was made aware of this change on January 8th, 2009 by the Lyon SWCD. The Yellow Medicine SWCD also wrote a letter dated January 9th, 2009 explaining that the Education Coordinator position for Yellow Medicine SWCD will go back to three days a week, with no health, dental or life insurance benefits effective February 1, 2009. The Education Coordinator will however, be eligible for pro-rated sick and annual leave. The Education Coordinator will be scheduled to work Mondays, Wednesdays and Fridays.

2009 ANNUAL PLAN/BUDGET: Motion by Menno Fokken, seconded by Burton Kuehn to add to the 2009 Annual Plan of Action regarding administering the Working Lands Initiative Program in 2009 and to also approve the 2009 budget after revising the budget to reflect the change from a full-time Education Coordinator position to a part-time position and adding the Native Buffer Grant. Plan and Budget will be submitted to BWSR for their approval. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Opposed: None. Motion carried.

WCA: Reviewed the monthly WCA report submitted by the District Engineering Technician.

2008 ANNUAL & FINANCIAL REPORTS: Motion by Menno Fokken, seconded by Burton Kuehn to approve the 2008 Annual Report and Financial Statement with the understanding that page 10 of the Financial Report will be changed due to audit recommendations. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson: Opposed: None. Motion carried.

AG BMP LOAN PROGRAM: Motion by Jerry Nelson, seconded by Menno Fokken to approve the 2008 Ag BMP Loan Annual Report, 2009 Work Plan and 2009 Basic Application in the amount of \$100,000.00. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Opposed: None. Motion carried.

COST SHARE PROGRAM: Motion by Burton Kuehn, seconded by Jerry Nelson to approve State Cost Share Contract #09-16 with Ron Manthey for installation of a .9 acre Farmstead Windbreak in Hazel Run Township, Section 16 at a cost share rate of 75% not to exceed \$1,344.00. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson: Opposed: None. Motion carried.

BIOMASS FIELD DAY/WORKSHOP: Motion by Burton Kuehn, seconded by Menno Fokken to authorize supervisors and/or staff to attend the Biomass Field Day in Morris on March 19th, 2009. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Opposed: None. Motion carried.

HABITAT WORKSHOP: Motion by Menno Fokken, seconded by Burton Kuehn to co-sponsor with DNR, Chippewa, Renville, and Redwood SWCDs a Habitat Workshop in 2009. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Opposed: None. Motion carried.

BANKERS WORKSHOP: Motion by Menno Fokken, seconded by Jerry Nelson to hold a Banker's Workshop on February 10, 2009 at 10:00 a.m. at the SWCD meeting room in Clarkfield. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Opposed: None. Motion carried.

COMMITTEE REPORTS BY SUPERVISORS: Menno Fokken reported on SWJPO Meeting.

GRAZING WORKSHOP: Motion by Burton Kuehn, seconded by Jerry Nelson to apply for RC&D funds in the amount of \$900.00 to hold a grazing workshop in Yellow Medicine County. NRCS will be the lead agency in organizing this event. Affirmative: Burton Kuehn, Jerry Nelson, Menno Fokken, and Norris Peterson. Opposed: None. Motion carried.

AREA V MEETING: Motion by Menno Fokken, seconded by Jerry Nelson to authorize supervisors and staff to attend the Area V Meeting scheduled for February 19th in Marshall. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Opposed: None. Motion carried.

NATIVE BUFFER GRANT AGREEMENT: Motion by Menno Fokken, seconded by Burton Kuehn to sign the Native Buffer Grant Agreement. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, and Norris Peterson. Opposed: None. Motion carried.

The next SWCD Board Meeting is set for February 26th, 2009 at 1:00 p.m.

Motion by Jerry Nelson, seconded by Burton Kuehn to adjourn. Meeting Adjourned.

Yellow Medicine SWCD Supervisor

Date

YELLOW MEDICINE SWCD MONTHLY TREASURER'S REPORT

January 1st, 2009 through January 22nd, 2009

Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
Tree Checking	\$645.38	\$0.00	\$0.00	\$645.38
District Checking	\$8,720.32	\$26,785.08	\$13,459.17	\$22,046.23
Savings Accounts	\$53,030.04	\$0.00	\$0.00	\$53,030.04
Investments	\$265,738.55	\$179.82	\$0.00	\$265,918.37
TOTALS	\$328,134.29	\$26,964.90	\$13,459.17	\$341,640.02

RECEIPTS

District Checking	
Interest-NOW Acct.	\$1.28
Yellow Medicine County	\$26,006.25
Redwood SWCD	\$777.55

RECEIPTS

Tree Checking

ACCOUNTS PAYABLE

CHECK NUMBER PAYABLE TO

FOR

AMOUNT

Tree Checking

District Checking

#9480-Yellow Medicine County	Health, Dental & Child Life Insurance	\$1,758.80
#9481-Prairie Country		
RC&D	2009 Dues	\$1,000.00
#9482-City of Clarkfield	Water Bill	\$24.17
#9483-Consumers Coop Oil Co.	Gasoline	\$29.06
#9484-K & K Tiling Inc.	Snow removal for 2008	\$120.00
	Workers Comp, Property & Auto Ins.	\$6,029.00
#9485-MCIT	2009 Dues	\$1,850.00
#9486-MASWCD	Local share of SWPJPO FY2009	\$1,000.00
#9487-Southwest Prairie	Bulk mailing permit	\$180.00
#9488-Postmaster	Postage for meter machine	\$200.00
#9489-Reserve Account	Ink Cartridges, adder rollers, covers	\$249.05
#9490-Office Systems Inc.	Dues for 2009	\$1,000.00
#9491-NACD	Coffee & Cookies for SWCD	
#9492-Family Foods	retreat	\$19.09

Treasurer

Date