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## YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT  
Ag Service Building, Clarkfield, Minnesota October 22, 2009

I. The regular meeting was called to order by Chairperson Norris Peterson at 7:00 P.M.

II. Those present:

Chairperson – Norris Peterson  
Vice Chairperson – Burton Kuehn  
Treasurer – Menno Fokken  
Secretary - Steve Hubbard  
P. R. & I. – Jerry Nelson  
District Manager - Lou Ann Nagel

III. Business:

Motion by Burton Kuehn, seconded by Menno Fokken to adopt the agenda with the following additions: Set dates for evaluations, Area V meeting, Natural Resources Conservation Service (NRCS) Contribution Agreement and capital outlay purchases for 2009. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, Steve Hubbard, and Norris Peterson. Negative: none. Motion carried.

Motion by Jerry Nelson, seconded by Menno Fokken to approve the minutes of the regular meeting of September 24, 2009. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, Steve Hubbard, and Norris Peterson. Negative: none. Motion carried.

The treasurer's report was received as read and filed for audit.

Motion by Jerry Nelson, seconded by Steve Hubbard to pay all bills and payroll for the month of October. Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, Steve Hubbard, and Norris Peterson. Negative: none. Motion carried.

**MASWCD STATE CONVENTION:** Motion by Burton Kuehn, seconded by Menno Fokken to authorize supervisors, and staff to attend the State Convention in Duluth on December 6, 7, and 8, 2009. Affirmative: Burton Kuehn, Steve Hubbard, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

**DC REPORT:** Mike Nienaber and Mark Rose from the NRCS Area Office will fill in for Cheryl Heard during her absence. They are currently working on paperwork for CSP participants and reviewing 1026s.

**WETLAND CONSERVATION ACT (WCA) REPORT:** Reviewed the WCA monthly report at this time.

**CAPITAL OUTLAY PURCHASE FOR 2009:** Motion by Jerry Nelson, seconded by Menno Fokken to purchase two desk units from Office Systems, Inc for \$2,031.94. Affirmative: Burton Kuehn, Steve Hubbard, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

### **SUPERVISORS' REPORTS:**

Norris Peterson brought the Yellow Medicine Watershed District's minutes for the board to review.

**YELLOW MEDICINE SWCD MINUTES DATED OCTOBER 22, 2009 – PAGE 2**

**SUPERVISORS COFFEE SESSIONS:** Tabled until November SWCD Board Meeting.

**NATIVE BUFFER COST SHARE PROGRAM:** Motion by Burton Kuehn, seconded by Steve Hubbard to approve payment for NB08-01 with Paul Hinz for the conversion of his brome grass to native grasses in Minnesota Falls Township, Sections 4 and 9. Payment will be for \$4,835.00 based on 75% of the total eligible cost. Affirmative: Burton Kuehn, Steve Hubbard, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

Motion by Steve Hubbard, seconded by Menno Fokken to approve a Native Buffer Cost Share Contract #08-05 with David Imes for burning 14.5 acres of native pasture in Sioux Agency Township, Section 5. Cost share is approved for \$602.00 or 75% of the total eligible cost, whichever is less. Affirmative: Burton Kuehn, Steve Hubbard, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

Motion by Menno Fokken, seconded by Burton Kuehn to approve Amendment #1 to Native Buffer Cost Share Contract #08-04 with Brad Burgeson to change the completion date from December 31, 2009 to December 31, 2010. Affirmative: Burton Kuehn, Steve Hubbard, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

**STATE COST SHARE PROGRAM:** Motion by Menno Fokken, seconded by Jerry Nelson to approve the Cost Share Contract #2010-01 with Dennis Kruger to install a 1.25 acre farmstead windbreak in Stony Run Township, Section 30. The cost share amount was approved not to exceed \$1,661.00 or 75% of the total eligible cost, which ever is less. Affirmative: Burton Kuehn, Steve Hubbard, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

**ROCK OUTCROP PROGRAM:** Motion by Jerry Nelson, seconded by Menno Fokken to approve the following three Rock Outcrop Applications:

#87-01-09-07	Robert & Doug Peterson	18.5 acres	St. Run East Sec. 29 & 30	\$42,624.00
#87-02-09-07	Burl Tjaden	26.3 acres	MN Falls Sec. 10	\$59,411.70
#87-04-09-07	Galen Skjefte	40.4 acres	MN Falls Sec. 4 & 5	\$91,263.60

Affirmative: Burton Kuehn, Steve Hubbard, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried. We have one more Application #87-03-09-07 with John & Julie Essame. We are currently reviewing acreage. We will need to approve at the November Meeting.

**WATER TASK FOR FUND – BLIND INTAKE APPLICATIONS:** Motion by Menno Fokken, seconded by Burton Kuehn to approve the following Blind Intake Applications utilizing the Yellow Medicine Water Task Force Dollars:

WTF10-01	Brad Noyes	4 Blind Intakes (4@ \$250/intake) in Wergeland Sec 23	75% not to exceed \$1,000.00
WTF10-02	Harry Noyes	4 Blind Intakes (4 @ \$250/intake) in Wergeland Sec 23	75% not to exceed \$1,000.00

Affirmative: Burton Kuehn, Menno Fokken, Jerry Nelson, Steve Hubbard and Norris Peterson. Negative: none. Motion carried.

**PAYMENT DUE FOR 2007 INSURANCE PREMIUMS:** Received a notice from the individual in Yellow Medicine County that handles health insurance, stating that \$261.00 is owed to the county for an increase in premiums that didn't get adjusted in November/December of 2007. Motion by Steve Hubbard, seconded by Menno Fokken to pay Yellow Medicine County \$261.00 for 2007 health insurance premium. Affirmative: Burton Kuehn, Steve Hubbard, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

**GRANT POSSIBILITIES:** Reviewed documents showing possible grant dollars that will be applied for, for the Yellow Medicine Watershed, Lac qui Parle Watershed and/or Redwood Watershed through the Clean Water Fund.

**LQP-YELLOW BANK TMDL MEETING:** Motion by Burton Kuehn, seconded by Menno Fokken to authorize supervisors and/or staff to attend one of the following Lac qui Parle Yellow Bank TMDL informational meetings:

- Tuesday, November 24<sup>th</sup> at 1:30 – 3:30 p.m. in the Canby Community Center or
- Tuesday, November 24<sup>th</sup> at 7:00 – 9:00 p.m. at the Madison VFW

Affirmative: Burton Kuehn, Steve Hubbard, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

**YELLOW MEDICINE SWCD MINUTES DATED OCTOBER 22, 2009 – PAGE 3**

**UPDATE ON LANDOWNER CONCERN REGARDING CREP #87-03-02-01:** The SWCD met with the County Commissioners on October 13<sup>th</sup> to discuss this concern. The County Commissioners were given information that morning from the Board of Water & Soil Resources concerning this. Due to the fact that the Commissioners were not able to review the information before the meeting, it was tabled until the BWSR Engineer could be present to answer some of their questions. Individual with this concern requested the SWCD to table until he could be present to discuss the matter. Tabled until November meeting.

**LESSARD SAMS GRANT APPLICATION:** The District Manager informed the board that East Medicine Pheasants Forever, along with Pheasants Forever, is applying for dollars to burn and improve the cover on CREP Easement #87-45-01-01. They requested a letter of support by October 19<sup>th</sup>, 2009. A letter of support was given and they were also told that the landowner would need to make an amendment to his conservation plan. They were also told that they would need to get both the Board of Water & Soil Resources approval as well as the Farm Service Agency approval.

**EVALUATIONS:** Motion by Steve Hubbard, seconded by Burton Kuehn to authorize the personnel committee to conduct the yearly evaluations on November 23, 2009 at 4:15 p.m. with the board meeting to follow at 6:00 p.m. Affirmative: Burton Kuehn, Steve Hubbard, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

**NRCS CONTRIBUTION AGREEMENT:** E-mail was written by Gary Watson, Assistant State Conservationist (FO) stating that NRCS is exploring the possibility of developing a Contribution Agreement between the SWCD and NRCS for the purpose of collecting data for National Resource Inventory which needs to be completed by December 23, 2009. A training session will take place in the Area Office later this month.

**AREA V MEETING:** Motion by Menno Fokken, seconded by Jerry Nelson to authorize and approved supervisors and/or staff to attend the Area V Meeting to be held in Marshall on November 19<sup>th</sup>, 2009. Affirmative: Burton Kuehn, Steve Hubbard, Menno Fokken, Jerry Nelson, and Norris Peterson. Negative: none. Motion carried.

The following information was given to each supervisor:

- (1.) A copy of the ad ran in the Advocate Tribune Ag Edition
- (2.) A copy of how the Yellow Medicine SWCD supervisors voted on MASWCD Resolutions

The next meeting will be held on November 23, 2009 at 6:00 p.m.

Motion by Menno Fokken, seconded by Jerry Nelson to adjourn. Meeting adjourned.

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

## YELLOW MEDICINE SWCD MONTHLY TREASURER'S REPORT

September 25th, 2009 through October 22nd, 2009

Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
<b>Tree Checking</b>	\$7,495.76	\$1,708.43	\$341.00	\$8,863.19
<b>District Checking</b>	\$19,251.22	\$40,205.91	\$29,490.17	\$29,966.96
<b>Savings Accounts</b>	\$33,999.05	\$0.00	\$0.00	\$33,999.05
<b>Investments</b>	\$283,738.58	\$0.00	\$10,430.35	\$273,308.23
<b>TOTALS</b>	<b>\$344,484.61</b>	<b>\$41,914.34</b>	<b>\$40,261.52</b>	<b>\$346,137.43</b>

### RECEIPTS

District Checking	
USDA/NRCS	\$469.00
USDA/NRCS	\$60.00
Interest-NOW Acct.	\$0.55
Cashed in State Cost Share CD	\$10,456.35
1st Qtr. Reimb. Farm Bill Asst.	\$3,213.76
4th Qtr. Allotment	\$26,006.25

### RECEIPTS

Tree Checking	
Tree mat & finance charge	\$705.22
Reimb.-Grazing Workshop	\$1,000.00
Tree mat & tax	\$3.21

### ACCOUNTS PAYABLE

#### CHECK NUMBER PAYABLE TO

#### **Tree Checking**

#3510 MACDE  
#3511 Yellow Medicine Cty.

#### FOR

Membership for 2010  
Insurance increases from Nov-Dec.07

#### AMOUNT

\$80.00  
\$261.00

#### **District Checking**

#9656-9672  
#7673 USDA NFC  
#9674 Yellow Medicine County  
#9675 Minnesota UI Fund  
#9676 City of Clarkfield  
#9677 Consumers Coop Oil Co.  
#9678 Paul Hinz  
#9679 Yellow Medicine County  
#9680 Reserve Account

Wages & Deductions for September \$15,255.32  
LAN/WAN charges for fiscal yr 2009 \$962.00  
Family coverage BCBS/Child Life \$1,247.05  
3rd Quarter Unemployment \$2,773.00  
Water for storage facility \$24.19  
Gasoline \$220.11  
Payment SCS Contract #NB08-01 \$4,835.00  
3rd Quarter Health, Dental & Life Ins. \$3,973.50  
Postage for meter machine \$200.00

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Date