



**MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT**

Ag Service Building, Clarkfield, Minnesota

November 23, 2021

The regular meeting was called to order by Vice-Chair Jerry Nelson, at 9:02 a.m.

Those present:

Vice-Chair – Jerry Nelson

Secretary – Darwyn Bach

PR& INFO – Delon Clarksean

Director - Tyler Knutson

Office Administrator – Anita Borg

Technical Advisor – Kurt Johnson

Conservation Technician-Brayden Anderson

- II. Meeting started with pledge of allegiance and reading of the Yellow Medicine SWCD mission statement.
- III. Motion by Darwyn Bach, Seconded by Delon Clarksean, to approve agenda. Affirmative: 3. Opposed: 0. Motion carried.
- IV. Motion by Delon Clarksean, seconded by Darwyn Bach, to approve minutes of last meeting dated September 23, 2021. Affirmative: 3. Opposed: 0. Motion carried.
- V. Motion by Darwyn Bach, seconded by Delon Clarksean, to approve treasurers report and payments for months of October and November, 2021. Affirmative: 3. Opposed: 0. Motion carried.
- VI. Contracts, amendments, and payments:
  - a. The Board was informed of the following project being technically and or administratively guided by the Yellow Medicine SWCD with funding supported by other sources:
    - YM One Watershed One Plan: Lauris Cole Intake Removal Sandnes 34,35--\$3,000.00
  - b. Motion by Delon Clarksean, seconded by Darwyn Bach, to approve payment of Contract #2019-02 Tom Remmele WASCOD Sioux Agency 21--\$7,316.32. Affirmative: 3. Opposed: 0. Motion carried.
- VII. Reports:
  - a. STAFF REPORTS:
    - CONSERVATION TECHNICIAN, BRAYDEN ANDERSON gave updates on CREP and the tree program.
    - OFFICE ADMINISTRATOR, ANITA BORG discussed preparation financial and organization preparation for 2022.
    - TECHNICAL ADVISOR, KURT JOHNSON gave updates on cost share, buffer, and RIM site inspections.
    - DIRECTOR, TYLER KNUTSON presented the draft of the 2022 personnel policy to the Board for review, discussed convention and governance opportunities and options for future strategic planning.
  - b. SUPERVISOR REPORTS:
    - SUPERVISOR JERRY NELSON gave summaries from the Yellow Medicine One Watershed One Plan Policy meeting and Area V meeting.



SUPERVISOR DARWYN BACH gave an update from the personnel committee.

SUPERVISOR DELON CLARKSEAN shared information from the Lac qui Parle One Watershed One Plan planning meeting.

- VIII. Old Business: There was no old business.
- IX. New Business:
- a. SOIL HEALTH COALITION MEMBERSHIP: Motion by Delon Clarksean, seconded by Darwyn Bach, to submit 1<sup>st</sup> level membership to the Soil Health Coalition at a contribution rate of \$500. Affirmative: 3. Opposed: 0. Motion carried.
  - b. FY22 LOCAL CAPACITY GRANT AND BUFFER GRANT: Motion by Darwyn Bach, seconded by Delon Clarksean, to ratify the FY22 Local Capacity Grant and Buffer Grant. Affirmative: 3. Opposed: 0. Motion carried.
  - c. FY22 CREP GRANT: Motion by Darwyn Bach, seconded by Delon Clarksean, to ratify the FY22 CREP Grant. Affirmative: 3. Opposed: 0. Motion carried.
- X. Next meeting of the SWCD Board is scheduled for December 23 at 9 a.m.
- XI. Meeting adjourned by call of Vice-Chair Jerry Nelson, at 10:22 a.m.

APPROVED:

*Elvyn J. Remele*

DATE:

1-27-22

**Yellow Medicine County SWCD Monthly Treasurers Report**

2021	September 24		November 22
Use of Cash	Beginning Balance	Receipts	Disbursements
District Checking	\$ 228,582.02	\$ 293,013.39	\$ 72,035.01
Savings Accounts	\$ 307,438.86	\$ 77.49	
Certificates of Deposit	\$ 229,153.00	\$ 57.62	
<b>TOTALS</b>	<b>\$ 765,173.88</b>	<b>\$ 293,148.50</b>	<b>\$ 72,035.01</b>
			<b>Ending Balance</b>
			\$ 449,560.40
			\$ 307,516.35
			\$ 229,210.62
			\$ 986,287.37

**RECEIPTS:**

Received from:	For:	Amount:
F&M Bank	interest	\$ 12.73
ST of MN - BWSR	grant	FY22 Buffer IMPL SUPP \$ 30,000.00
ST of MN - BWSR	grant	FY22 Cost Share \$ 17,060.00
ST of MN - BWSR	grant	FY22 Conservation Delivery \$ 19,263.00
Yellow Medicine CO	Quarterly allotment	4th quarter \$ 32,650.00
Yellow Medicine CO	AIS allocation	1st half \$ 21,341.50
Yellow Medicine Watershed DIST	TSA reimbursement	for WD Cost Share projects \$ 7,807.94
F&M Bank	interest	\$ 18.72
ST of MN	BWSR-RIM EXP reimb.	Title INS fee REIMB \$ 1,068.50
ST of MN - BWSR	grant	FY22 Buffer Law \$ 30,000.00
ST of MN - BWSR	grant	FY22 Local Capacity \$ 131,754.00
MCIT	dividend	2021 dividend \$ 2,037.00

**DISBURSEMENTS/ACCOUNTS PAYABLE:**

CK#	Payable to:	For:	Amount:
DD, EFTPS, CK #12606		payroll & liabilities 9/24/2021	\$ 11,308.76
12607	Yellow Medicine County	health, dental, life	\$ 3,175.80
12608	Xcel Energy	electricity for shed	\$ 13.82
12609	Canby News	dues, fees, subscriptions	\$ 43.00
12610	Brayden Anderson	employee expense	\$ 614.43
12611-12614		supervisor compensation	\$ 1,921.50
12615-12618		supervisor expense reimb.	\$ 279.60
	FTPS Intuit	dues, fees, subscriptions annual payroll	\$ 694.69
DD, EFTPS		payroll & liabilities 10/8/2021	\$ 10,959.14
12619	AT&T	telephone/internet hotspots	\$ 76.46
12620	Citizens Alliance Bank VISA	education & outreach squidfest booth fee	\$ 25.00
DD, EFTPS, CK #12621		payroll & liabilities 10/22/2021	\$ 11,308.75
12622	Yellow Medicine County	health, dental, life	\$ 3,175.80
12623	Yellow Medicine County	telephone/internet Office 365 reimb.	\$ 71.66
12624	City of Clarkfield	water for shed	\$ 27.25
12625	Frontier Precision	field supplies survey equip. warranty	\$ 261.00
12626	Consumers Coop	fuel & maintenance	\$ 305.87
12627	NACD	dues, fees, subscriptions annual dues	\$ 775.00
12628	Xcel Energy	electricity for shed	\$ 13.48
DD, EFTPS		payroll & liabilities 11/5/2021	\$ 10,959.17
12629	Postmaster	postage 2 rolls stamps	\$ 116.00
12630	Citizens Alliance Bank VISA	field supplies cam tape	\$ 168.31
12631	AT&T	telephone/internet hotspots	\$ 76.46
12632	VOID	error in amount	\$ -
12633	Amazon Capital Services	office supplies 2022 desk calendars, file key	\$ 80.04
DD, EFTPS, CK #12634		payroll & liabilities 11/18/2021	\$ 11,288.44
12635	VOID	printing error	\$ -
12636	Yellow Medicine County	health, dental, life	\$ 2,819.02
12637	Pittney Bowes	postage meter fees	\$ 159.06
12638	Office Peeps	office supplies paper, tape, envelopes	\$ 32.55
12639	Consumers Coop	fuel & maintenance	\$ 356.51
12640	Yellow Medicine County	office supplies Office 365	\$ 71.66
12641	Amazon Capital Services	office supplies printer cartridge	\$ 311.78
12642	Kurt Johnson	employee expense	\$ 45.00
12643	Brayden Anderson	employee expense	\$ 75.00
12644	Tyler Knutson	employee expense	\$ 411.31
12645	Xcel Energy	electricity for shed	\$ 13.69

Treasurer

Date

11-23-21