

P.O. Box 545 ♦ 1000 10th AVE, Suite 3 ♦ Clarkfield, Minnesota 56223

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT January 25, 2024

- I. The regular Board meeting was called to order by Chair Darwyn Bach at 9:02 AM
Those present:
- | | |
|---------------------------------|---|
| Darwyn Bach – Chair | Brayden Anderson – Senior Conservation Technician |
| Elmo Volstad – Vice-Chair | Anita Borg – Office Administrator |
| Tom Remmele – Secretary | Mitch Kling – CO Commissioner |
| Delon Clarksean – Treasurer | Kelly Heather – NRCS DC |
| Jerry Nelson – PR & Information | |

- II. Meeting started with the pledge of allegiance and reading of the Mission statement.
- III. Motion by Jerry Nelson, seconded by Elmo Volstad, to approve the agenda. Affirmative: 4. Opposed: 0. Motion carried.
- IV. Motion by Elmo Volstad, seconded by Jerry Nelson, to approve minutes of the last meeting dated December 21, 2023. Affirmative: 4. Opposed: 0. Motion carried.
- Tom Remmele joined the meeting at this time.
- V. Motion by Jerry Nelson, seconded by Elmo Volstad, to approve treasurers report for month of December, 2023. Affirmative:5. Opposed: 0. Motion carried.

Motion by Tom Remmele, seconded by Jerry Nelson, to approve treasurers report for month of January, 2024. Affirmative: 5. Opposed: 0. Motion carried.

VI. APPROVALS:

Motion by Tom Remmele, seconded by Jerry Nelson, to approve the following contract payments:
Bob Stevens Local Soil Health Cost Share Contract #2023-03, 119.1 acres cover crops Normania 2 \$25,000.
Luke Stevens Local Soil Health Cost Share Contract #2023-04, 119.1 acres cover crops Hazel Run 29 \$25,000.
Affirmative:5. Opposed: 0. Motion carried.

VII. REPORTS:

a. STAFF REPORTS:
OFFICE ADMINISTRATOR, ANITA BORG, updated the Board on numerous annual reports that had been completed. The Board was informed of two soil health cost share contracts approved for payment by the Lac qui Parle Watershed District: Dorn Severtson 3 YR no till/strip till \$14,400 and Kevin Doom 3 YR strip till/no till \$15,030. Borg also requested authorization to create a new CD.

AUTHORIZATION OF FUNDS TO CREATE NEW CD: Motion by Delon Clarksean, seconded by Tom Remmele, to authorize transfer of funds in the amount of \$30,000 from checking to the creation of a new CD. Affirmative: 5. Opposed: 0. Motion carried.

Kelly Heather joined the meeting at this time.

Senior Conservation Technician BRAYDEN ANDERSON's report included updates on CREP, RIM and the tree program. Anderson informed the Board of a payment that had been approved for a structural contract by the Lac qui Parle Watershed District, Clarksean Family LLC WASCOB in Florida 17, \$15,709.50 and provided status on 2 other projects being financially supported by LqP 1WIP funds. Anderson also informed the Board that staff had been approached by Lac qui Parle SWCD staff regarding pursuing grant funds that would support the testing of private wells in our Counties.

PURSUE WELL WATER TESTING GRANT: Motion by Jerry Nelson, seconded by Delon Clarksean, to support the partnering with Lac qui Parle SWCD in pursuing grant for private well water testing. Affirmative:5. Opposed: 0. Motion carried.

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DIRECTOR TYLER KNUTSON was not in attendance, but included notes in the agenda including info regarding currently advertising for 1 or 2 apprentices for spring-summer 2024 and upcoming part-time/parenting leave.

- b. PARTNER REPORT:
KELLY HEATHER, NRCS DC provided updates to the Board on NRCS related programs.
- c. SUPERVISOR REPORTS:
SUPERVISOR TOM REMMELE reminded the Board of some upcoming meetings.
SUPERVISOR DELON CLARKSEAN provided updates from the LqP 1W1P planning committee.
SUPERVISOR JERRY NELSON provided updates from the SWPTSA.
SUPERVISOR DARWYN BACH provided updates from the Yellow Medicine Watershed District including water storage modelling through BWSR.

VIII. OLD BUSINESS:

- a. The Board continues to seek supervisor candidate(s) for SWCD District 3.
- b. The Board indicated dates of preference for a potential work session and suggested locations for said session.
- c. The Board discussed the Soil Health staffing grant application currently being worked on with 9 other SWCDs and provided direction of the types of positions and estimated hours they thought would fit this opportunity.

IX. NEW BUSINESS:

- a. **RESOLUTION 2024-01-7.1 DESIGNATING OFFICERS AND COMMITTEE MEMBERS** Motion by Delon Clarksean, seconded by Tom Remmele, to approve RESOLUTION 2024-01-7.1 designating officers and committee members for the 2024 calendar year. Affirmative: 5. Opposed: 0. Motion carried.
 - b. **UPDATED INVENTORY LIST** Motion by Jerry Nelson, seconded by Delon Clarksean, to approve the SWCD updated inventory list. Affirmative: 5. Opposed: 0. Motion carried.
 - c. The Board was updated on the upcoming HWY 75 Soil Health Tour. It will take place July 12 and feature speaker Ray Archuleta.
 - d. **CREDIT CARD CONVENIENCE FEE UPDATED TO 3%.** Motion by Delon Clarksean, seconded by Jerry Nelson to nullify 2018 credit card fee policy and update credit card fee to additional 3% of total invoice. Affirmative: 5. Opposed: 0. Motion carried.
 - e. **WALK IN ACCESS JOINT POWER AGREEMENT.** Motion by Elmo Volstad, seconded by Delon Clarksean, to approve 2024-2025 Walk in Access JPA. Affirmative: 5. Opposed: 0. Motion carried.
 - f. **CONSERVATION COOPERATORS GRANT OPPORTUNITY.** Motion by Elmo Volstad, seconded by Jerry Nelson to approve pursuing the Conservation Cooperators grant opportunity. Affirmative: 5. Opposed: 0. Motion carried.
 - g. **AgBMP PRIORITIZATION.** Motion by Tom Remmele, seconded by Delon Clarksean, to suspend approval of AgBMP loan equipment applications through October 31. In addition, applications for Rural Water hook up will be capped at \$8,500. Affirmative: 5. Opposed: 0. Motion carried.
- X. Next meeting of the Board is scheduled for February 22, 2024 at 9 AM.
- XI. Meeting adjourned by call of chair at 12:20 PM.

APPROVED:



DATE:

2 - 22 - 2024

Yellow Medicine County SWCD Monthly Treasurers Report


Use of Cash	January 1		January 25	
	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 447,151.20	\$ 32,650.00	\$ 45,565.40	\$ 434,235.80
Savings Accounts	\$ 309,308.98			\$ 309,308.98
Certificates of Deposit	\$ 231,962.35			\$ 231,962.35
TOTALS	\$ 988,422.53	\$ 32,650.00	\$ 45,565.40	\$ 975,507.13

RECEIPTS:

Received from:	For:	Amount:
Yellow Medicine CO	Quarterly allotment	\$ 32,650.00

DISBURSEMENTS/ACCOUNTS PAYABLE:

CK#	Payable to:	For:	Amount:
13171	Citizens Alliance Bank VISA	ST convention hotel room	\$ 377.76
		Private Lands Partnership MTG registration	\$ 37.82
13172	First Net	telephone/internet cell & hotspot	\$ 88.00
13173	Deputy Registrar	vehicle maintenance tabs	\$ 63.75
	DD, EFTPS	payroll & liabilities	1/12/2024 \$ 8,954.70
13174	Chippewa SWCD	training Soil Health Cost Share discussion	\$ 20.00
	DD, EFTPS, CK #13175	payroll & liabilities	1/26/2024 \$ 9,430.31
13176	US Postal Service	postage add postage to meter	\$ 500.00
13177	Yellow Medicine County	Office 365	\$ 71.66
13178	Cherry Road Media	advertising tree ad	\$ 240.00
13179	Cleveland Chevrolet	vehicle maintenance 2014 pickup	\$ 555.10
13180	Consumers Coop	fuel & maintenance	\$ 291.50
13181	SWPTSA	annual local share	\$ 3,363.65
13182	Canby News	advertising tree ad	\$ 175.00
13183	MASWCD	annual dues	\$ 6,612.50
13184	MCIT	insurance	\$ 6,708.00
13185	Brayden Anderson	employee expense	\$ 63.00
13186	Tyler Knutson	employee expense	\$ 106.91
13187	Yellow Medicine County	health, dental, life	\$ 7,869.24
13188	City of Clarkfield	water for shed	\$ 36.50



 Treasurer

1/25/24

 Date