

P.O. Box 545 ♦ 1000 10th AVE, Suite 3 ♦ Clarkfield, Minnesota 56223

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT September 26, 2024

- I. The regular Board meeting was called to order by Chair Delon Clarksean at 9:00 AM.
Those present:
Delon Clarksean – Chair
Tom Remmele – Vice-Chair
Jerry Nelson – Secretary
Darwyn Bach – Treasurer
Brayden Anderson – SR Technician
Anita Borg – Office Administrator
Michael Pitzl – Conservation TECH apprentice
Mitch Kling – CO Commissioner
Luke Olson – BWSR BC
Jason Baker

- II. Meeting started with the pledge of allegiance and reading of the mission statement.
- III. Motion by Jerry Nelson, seconded by Tom Remmele, to approve the agenda. Affirmative: 4.
Opposed: 0. Motion carried.
- IV. Motion by Darwyn Bach, seconded by Jerry Nelson, to approve minutes of the last meeting dated August 22, 2024. Affirmative:4. Opposed: 0. Motion carried.
- V. Motion by Jerry Nelson, seconded by Tom Remmele, to approve minutes of the special meeting held September 12, 2024. Affirmative:4. Opposed: 0. Motion carried.
- VI. Motion by Tom Remmele, seconded by Jerry Nelson, to approve treasurers report for month of September. Affirmative:4. Opposed: 0. Motion carried.
- VII. APPROVALS: There were no contracts or payments for approval.
- VIII. REPORTS:
 - a. STAFF REPORTS:
 1. OFFICE ADMINISTRATOR, ANITA BORG summarized status of IT devices, including computers and printers. She informed the Board that the Soil Health Delivery Grant Workplan had been approved and that 2025 benefit enrollment for staff would be coming up in October.
 2. SENIOR TECHNICIAN, BRAYDEN ANDERSON gave updates on CREP, WCA, buffer compliance, and projects. He also informed the Board of a Wetland issue being addressed.
 - b. SUPERVISOR REPORTS:
 1. SUPERVISOR JERRY NELSON reported on the most recent TSA meeting.
 2. SUPERVISOR DELON CLARKSEAN gave updates from the Lac qui Parle-Yellow Bank 1W1P.
 3. SUPERVISORS CLARKSEAN AND BACH reported on the recent Area V meeting.
 - c. PARTNER REPORTS:
 1. BWSR BC, LUKE OLSON, gave grant and program updates.
 2. COUNTY COMMISSIONER MITCH KLING gave updates from the County.

- IX. OLD BUSINESS:
 - a. The District continues to seek candidates for the supervisor vacancy in District 3.
 - b. The District continues to seek candidates for a farmer mentor related to the Soil Health Staffing Grant.Motion by Tom Remmele, seconded by Darwyn Bach, to suspend Robert's Rules of Order at this time to re-order agenda. Affirmative: 4. Opposed: 0. Motion carried.

- X. NEW BUSINESS:
 - a. The Board conducted scheduled 10 AM interview for Director's position.

Board continued with additional agenda items until scheduled time for second interview:
 - b. Motion by Darwyn Bach, seconded by Jerry Nelson, to approve signing of SWPTA Soil Health Staffing Grant Disbursal Agreement. Affirmative: 4. Opposed: 0. Motion carried.



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- c. Motion by Jerry Nelson, seconded by Tom Remmele, stating structural or equipment AgBMP applications will be presented for Board review until further notice. Affirmative: 4. Opposed: 0. Motion carried.
- d. Motion by Darwyn Bach, seconded by Jerry Nelson, to approve allocation of up to \$3,000 for legal guidance for employee classifications. Affirmative: 4. Opposed: 0. Motion carried.
- e. The Board conducted 11 AM interview for Director's position.
- f. Board went into deliberation regarding candidates for the SWCD Director's position.
- g. Motion by Darwyn Bach, seconded by Jerry Nelson, to offer the Director's position to Brayden Anderson at grade 16, step 4. Affirmative: 4. Opposed: 0. Motion carried.
- h. Motion by Darwyn Bach, seconded by Tom Remmele, to approve Director use of SWCD vehicle for SWCD use including commute to and from home. Affirmative: 4. Opposed: 0. Motion carried.
- i. Motion by Jerry Nelson, seconded by Darwyn Bach, to accept adjustment of \$5,550 from SCSC making a final amount owed of \$10,000. Affirmative: 4. Opposed: 0. Motion carried.

XI. Next meeting of the Board is scheduled for October 24, 2024 at 9AM.

XII. Meeting adjourned by call of chair at 1:25 PM.

APPROVED:

DATE:

10-24-24

Yellow Medicine County SWCD Monthly Treasurers Report

	August 23			September 26
Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 242,906.58	\$ 154.96	\$ 31,222.57	\$ 211,838.97
Savings Accounts	\$ 310,476.94	\$ -		\$ 310,476.94
Certificates of Deposit	\$ 395,624.65	\$ -		\$ 395,624.65
TOTALS	\$ 949,008.17	\$ 154.96	\$ 31,222.57	\$ 917,940.56

RECEIPTS:

deposited to:	Received from:	For:	Amount:
Checking	Consumers Coop	dividend	\$ 64.12
Checking		tree deposits	\$ 90.84

DISBURSEMENTS/ACCOUNTS PAYABLE:

CK#	Payable to:	For:	Amount:
EFT,DD, CK#13324		payroll & liabilities 8/23/2024	\$ 8,081.07
13325	Todd Pesek	Cost share contract #2024-02	\$ 4,500.00
13326	The Rock	education & outreach AIS outreach, Rockfest	\$ 500.00
13327	Xcel Energy	electricity for shed	\$ 10.15
13328	AT&T	hotspot & cell	\$ 87.99
EFT, DD		payroll & liabilities 9/6/2024	\$ 7,349.02
EFT, DD, CK#13329		payroll & liabilities 9/20/2024	\$ 6,886.15
13330	Area V	dues, fees, subscriptions Area V MTG registrations	\$ 60.00
13331	Yellow Medicine County	health, dental, life	\$ 1,406.16
13332	Farm & Home Publishers	education & outreach ads in plat book	\$ 1,236.00
13333	Consumers Coop	fuel & maintenance	\$ 267.94
13334	MASWCD	dues, fees, subscriptions registration of annual convention	\$ 415.00
13335	Clarkfield Hardware	field supplies	\$ 36.58
13336	Brayden Anderson	employee expense	\$ 288.76
13337	Anita Borg	employee expense	\$ 87.62
13338	Xcel Energy	electricity for shed	\$ 10.13



 Treasurer

 Date