



P.O. Box 545 ♦ 1000 10<sup>th</sup> AVE, Suite 3 ♦ Clarkfield, Minnesota 56223

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT February 22, 2024


- I. The regular Board meeting was called to order by Chair Delon Clarksean at 9:02 AM.  
Those present:  
Delon Clarksean – Chair  
Jerry Nelson – Secretary  
Darwyn Bach – Treasurer  
Tyler Knutson – Director  
Brayden Anderson – SR Technician  
Anita Borg – Office Administrator  
Mitch Kling – CO Commissioner
- II. Meeting started with the pledge of allegiance and reading of the mission statement.
- III. Motion by Jerry Nelson, seconded by Darwyn Bach, to approve the agenda. Affirmative:3. Opposed: 0. Motion carried.
- IV. Motion by Jerry Nelson, seconded by Darwyn Bach, to approve minutes of the last meeting, as corrected, dated January 25, 2024. Affirmative:3. Opposed: 0. Motion carried.
- V. Motion by Darwyn Bach, seconded by Jerry Nelson, to approve treasurers report for month of January, 2024. Affirmative: 3. Opposed: 0. Motion carried.
- VI. APPROVALS: There were no contracts or payments for approval.
- VII. REPORTS:
  - a. STAFF REPORTS:
    1. OFFICE ADMINISTRATOR, ANITA BORG gave updates on annual reporting; AIS promotion; application for Soil Health Staffing grant; upcoming Environmental Fair; and AgBMP loan program.
    2. SENIOR TECHNICIAN, BRAYDEN ANDERSON provided updates on grant applications; WIA; CREP; the tree program and the HWY 75 Tour in July. He also informed the Board of upcoming projects being funded by the Watershed Districts and technically guided by the SWCD: Brad Peterson dam clean out in Norman 35 \$47,979.84 and Tad Merritt WASCObS in Florida 10&11 \$59,877.36.
    3. DIRECTOR TYLER KNUTSON provided update on status of intern applications.
  - b. SUPERVISOR REPORTS:
    1. SUPERVISORS NELSON, BACH and CLARKSEAN discussed highlights of the last Area V meeting.
    2. SUPERVISOR TOM REMMELE provided a written summary of the last Yellow Medicine 1W1P policy meeting.
    3. SUPERVISOR Delon Clarksean shared information from the last meeting of the Lac qui Parle 1W1P sub-committee.
- VIII. OLD BUSINESS:
  - a. Discussion was held regarding the planning of the April 5<sup>th</sup> work session of the Board. Session will be held at the Yellow Medicine Government Center in Granite Falls.
  - b. There has been no change on the status of a candidate for SWCD Supervisor in District 3.
- IX. NEW BUSINESS:
  - a. There was Board discussion regarding a request from Cindy Potz for District contribution of local funds on a dam project in Fortier Township. No action was taken.



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- b. AUTHORIZE OFFICE ADMINISTRATOR TO INITIATE AND CLOSE CDs. Motion by Darwyn Bach, seconded by Jerry Nelson, to authorize the Office Administrator to initiate and close CDs (certificates of deposit) as deemed necessary on behalf of the SWCD. Affirmative: 3. Opposed: 0. Motion carried.
  - c. Discussion took place regarding a possible resolution for standardized modelling. No action taken at this time.
- X. Next meeting of the Board is scheduled for March 28, 2024 at 9 AM.  
XI. Meeting adjourned by call of chair at 11:02 AM.

APPROVED:



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DATE:

3-28-24

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Yellow Medicine County SWCD Monthly Treasurers Report

	January 26			February 22
Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 434,235.80	\$ 15,478.19	\$ 97,883.66	\$ 351,830.33
Savings Accounts	\$ 309,308.98			\$ 309,308.98
Certificates of Deposit	\$ 231,962.35	\$ 30,000.00		\$ 261,962.35
<b>TOTALS</b>	<b>\$ 975,507.13</b>	<b>\$ 45,478.19</b>	<b>\$ 97,883.66</b>	<b>\$ 923,101.66</b>

**RECEIPTS:**

Received from:	For:	Amount:
ESE (Ecosystems Services Exchange)	staff assistance reimb. on behalf of cooperating SWCDs	\$ 11,450.00
F&M Bank	interest	\$ 77.26
	tree deposits	\$ 3,950.93

**DISBURSEMENTS/ACCOUNTS PAYABLE:**

CK#	Payable to:	For:	Amount:
transfer	F&M Bank	CD - new	\$ 30,000.00
13189	Lac qui Parle SWCD	ESE work reimbursement	\$ 1,800.00
13190	Lincoln SWCD	ESE work reimbursement	\$ 300.00
13191	Lyon SWCD	ESE work reimbursement	\$ 1,450.00
13192	Renville SWCD	ESE work reimbursement	\$ 1,800.00
13193	Luke Stevens	Cost share contract Local contract SH2023-04	\$ 25,000.00
13194	Robert Stevens	Cost share contract Local contract SH2023-03	\$ 25,000.00
13195	Pheasants Forever Canby	dues, fees, subscriptions	\$ 150.00
13196	Xcel Energy	electricity for shed	\$ 11.27
DD, EFTPS		payroll & liabilities 2/9/2024	\$ 9,135.56
13197	AT&T	hotspots	\$ 88.01
13198	Citizens Alliance Bank VISA	1099 filing fee 4.82	
		annual WIX fee (website) 68.55	
		annual PF membership (including convenience fee) 262.06	
		VISA PMT:	\$ 335.43
13199	Area V	registration Area V meeting	\$ 60.00
13200	MASWCD	registration legislative day	\$ 125.00
13201	Cherry Road Media	advertising tree ad	\$ 96.00
13202	Office Peeps	office supplies	\$ 5.16
13203	Canby News	advertising tree ad	\$ 102.00
13204	Consumers Coop	fuel & maintenance	\$ 156.74
13205	City of Clarkfield	water for shed	\$ 36.50
13206	Brayden Anderson	employee expense	\$ 61.77
13207	Tyler Knutson	employee expense	\$ 60.98
13208	Yellow Medicine County	health, dental, life	\$ 2,109.24

Treasurer

Date

