



P.O. Box 545 ♦ 1000 10<sup>th</sup> AVE, Suite 3 ♦ Clarkfield, Minnesota 56223

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT November 21, 2024

- I. The regular Board meeting was called to order by Chair Delon Clarksean at 9:02 AM.  
Those present:  
Delon Clarksean – Chair  
Tom Remmele – Vice-Chair  
Jerry Nelson – Secretary  
Darwyn Bach – Treasurer  
Brayden Anderson - Director  
Anita Borg – Office Administrator  
Michael Pitzl – Conservation TECH apprentice  
Luke Olson – BWSR BC
- II. Meeting started with the pledge of allegiance and reading of the mission statement.
- III. Motion by Jerry Nelson, seconded by Tom Remmele, to approve the agenda. Affirmative: 4.  
Opposed: 0. Motion carried.
- IV. Motion by Darwyn Bach, seconded by Jerry Nelson, to approve minutes of the last meeting dated October 24, 2024. Affirmative:4. Opposed: 0. Motion carried.
- V. Motion by Darwyn Bach, seconded by Jerry Nelson, to approve minutes of previous special meeting dated October 28, 2024. Affirmative:4. Opposed: 0. Motion carried.
- VI. Motion by Jerry Nelson, seconded by Tom Remmele, to approve treasurers report for month of November. Affirmative:4. Opposed: 0. Motion carried.
- VII. APPROVALS: There were no contracts or payments for approval.
- VIII. REPORTS:
  - a. STAFF REPORTS:
    1. OFFICE ADMINISTRATOR, ANITA BORG gave updates on 2025 benefits; status of 2023 financial report; and summarized some trainings attended.
    2. DIRECTOR, BRAYDEN ANDERSON gave updates on CREP, RIM, trees, non-compliant buffers, and soil health inspections; and reviewed some potential projects.
    3. CONSERVATION TECHNICIAN APPRENTICE, MICHAEL PITZL, presented potential AIS projects for consideration.
- IX. AIS PROJECTS: Motion by Tom Remmele, seconded by Jerry Nelson, to allocate up to \$20,000 in AIS funds to potential projects for Del Clark Lake and up to \$20,000 in AIS funds to potential projects at Wood Lake. Michael Pitzl appointed to investigate options and report back. Affirmative:4.  
Opposed: 0. Motion carried.
  - b. SUPERVISOR REPORTS:  
SUPERVISORS TOM REMMELE gave updates from the Yellow Medicine 1W1P policy committee.
  - c. PARTNER REPORTS:  
BWSR BC, Luke Olson provided updates from BWSR.
- X. OLD BUSINESS:
  - a. The District continues to seek candidates for the supervisor vacancy in District 3. A couple names were presented to the Board for consideration. Supervisor Delon Clarksean will reach out and determine if they may be interested.
  - b. The District continues to seek candidates for a farmer mentor related to the Soil Health Staffing Grant. The Board suggested inviting our ag professional mentor to our January Board meeting to share ideas.
  - c. UPDATED PERSONNEL POLICY. Motion by Dawyn Bach, seconded by Tom Remmele, to approve Resolution 2024-3-2.2 SWCD Personnel Policy. Affirmative:4. Opposed: 0. Motion carried.
  - d. Board and staff reviewed and discussed approval of items that can be considered for funding through the AgBMP Loan Program. Board and staff prioritized items based on impact to water



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quality. List will be built into an updated AgBMP policy and policy presented for review at next meeting.

- e. Motion by Darwyn Bach, seconded by Jerry Nelson to offer the Conservation Technician position to both final candidates at pay rate of Grade 12, Step 3. Affirmative: 4. Opposed: 0. Motion carried.
- XI. NEW BUSINESS:
- a. Motion by Darwyn Bach, seconded by Jerry Nelson, to approve ratifying of amendment to the FY23 Programs and Operations (State Cost Share) Grant extending expiration date to December 31, 2025. Affirmative:4. Opposed:0. Motion carried.
  - b. Motion by Tom Remmele, seconded by Jerry Nelson, to approve amendment to contract #2024-01 extending contract expiration to December 31, 2025.
  - c. Motion by Jerry Nelson, seconded by Tom Remmele, to authorize the purchase of multi-function printer and consider maintenance contract. Affirmative: 4. Opposed: 0. Motion carried.
  - d. Motion by Tom Remmele, seconded by Jerry Nelson, to purchase recommended laptop and two computer monitors from Computer Man. Affirmative: 4. Opposed: 0. Motion carried.
  - e. Board and staff reviewed and discussed the summary of the Yellow Medicine 1W1P Midpoint Planning.
- XII. Next meeting of the Board is scheduled for December 19, 2024 at 9AM to accommodate holiday scheduling.
- XIII. Meeting adjourned by call of chair at 11:58.

APPROVED:



DATE:

12-19-24

Yellow Medicine County SWCD Monthly Treasurers Report

Use of Cash	October 25			November 21
	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 227,004.71	\$ 45,724.80	\$ 22,876.38	\$ 249,853.13
Savings Accounts	\$ 310,910.15	\$ 197.50		\$ 311,107.65
Certificates of Deposit	\$ 445,624.65	\$ 234.99		\$ 445,859.64
<b>TOTALS</b>	<b>\$ 983,539.51</b>	<b>\$ 46,157.29</b>	<b>\$ 22,876.38</b>	<b>\$ 1,006,820.42</b>

**RECEIPTS:**

deposited to:	Received from:	For:	Amount:
Checking	MCIT	claim, hail damage pickup	\$ 1,883.15
Checking	F&M Bank	interest	\$ 35.17
CDs	F&M Bank	interest renewal CD 12864	\$ 234.99
Checking	ESE (Ecosystems Services Exchange)	staff assistance reimb. on behalf of cooperating SWCDs	\$ 300.00
Checking	SWPTSA	Soil Health Staffing Grant quarterly reimbursment	\$ 1,657.28
Savings	F&M Bank	interest	\$ 197.50
Checking	Pheasants Forever	grant CONS Lands grant	\$ 6,220.20
Checking	ST of MN - BWSR	grant FY25 Buffer Law	\$ 35,000.00
Checking	MCIT	dividend	\$ 629.00

**DISBURSEMENTS/ACCOUNTS PAYABLE:**

CK#	Payable to:	For:	Amount:
DD, EFTPS		payroll & liabilities 11/1/2024	\$ 7,231.83
13370	AT&T	hotspot & cell	\$ 88.15
13371	Citizens Alliance Bank VISA	employee expense BWSR Academy, lodging	\$ 318.90
13372	Dorian Gatchell	soil health mentor	\$ 722.50
13373	Yellow Medicine County	health, dental, life	\$ 1,406.16
DD, EFTPS, CK#13374		payroll & liabilities 11/15/2024	\$ 7,457.89
13375	VOID	misprint	\$ -
13376	Postmaster	postage stamps	\$ 73.00
13377	Anita Borg	employee expense	\$ 215.57
13378	Brayden Anderson	employee expense	\$ 97.32
13379	Canby Print Shop	education & outreach tree postcards	\$ 90.41
13380	MACDE	annual dues	\$ 50.00
13381	Consumers Coop	fuel & maintenance	\$ 206.15
13382	Holmstrom & Kvam	title work	\$ 4,918.50

Treasurer

Date

11-21-24

