



- I. The regular Board meeting was called to order by Chair Tom Remmele at 9:01 AM.
Those present:
Tom Remmele – Chair
Jerry Nelson – Vice-Chair
Darwyn Bach – Secretary
Delon Clarksean – Treasurer
Brayden Anderson – Director
Emily Albin – Office Administrator
Michael Pitzl – Conservation Technician
Ryan Reishus – Conservation Technician
Garrett Niska - Citizen
- II. Meeting started with the pledge of allegiance and reading of the mission statement.
- III. After removing Minutes of Special Meeting line item and adding New Business: b. Letter of authorization to Citizen's Alliance Bank, c. Guidance on CDs, and h. AIS Facebook Contest to agenda, motion by Darwyn Bach, seconded by Delon Clarksean, to approve agenda as updated. Affirmative:4. Opposed: 0. Motion carried.
- IV. Motion by Delon Clarksean, seconded by Darwyn Bach, to approve minutes of the last meeting dated May 22, 2025. Affirmative:4. Opposed: 0. Motion carried.
- V. Motion by Jerry Nelson, seconded by Delon Clarksean, to approve treasurers report for month of June 2025. Affirmative:4. Opposed: 0. Motion carried.
- VI. APPROVALS, PAYMENTS & AMENDMENTS: *none*
- VII. Introductions
- VIII. REPORTS.
 - a. Staff Reports:
 1. DIRECTOR BRAYDEN ANDERSON provided updates on WCA, RCPP, Yellow Med 1W1P, and County Board meeting on June 10. There is an upcoming year long MASWCD District Manager training that was just announced – decision to attend tabled for further discussion at next meeting.
 2. OFFICE ADMINISTRATOR EMILY ALBIN updated on maturing CDs, upcoming paid leave program zoom, requested Q2 supervisor expense forms, upcoming MASWCD Stewardship Summit in St. Cloud Sept 10-11.
 3. TECHNICIAN MICHAEL PITZL updated on purchase of AIS signs for Del Clark, buffer inspections and event planning meetings.
 4. TECHNICIAN RYAN REISHUS updated on tree program, RIM inspections and Renville SWCD drone presentation field day.
 - b. SUPERVISOR REPORTS:
 1. SUPERVISOR DARWYN BACH updated on Yellow Med 1W1P watershed meeting, attended LqP SWCD cover crop field day. WRAPS status for Watershed reports.
 2. SUPERVISOR DELON CLARKSEAN *no report*
 3. SUPERVISOR JERRY NELSON will be attending TSA on June 30.
 4. SUPERVISOR TOM REMMELE updated on MPCA rule changes for feedlots
 - c. PARTNER REPORTS: *none*
- IX. OLD BUSINESS:
 - a. The District continues to seek candidates for Area 3 Supervisor.

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X. NEW BUSINESS:

- a. Update Bank Signature Card to add Emily Albin: Motion by Delon Clarksean, seconded by Darwyn Bach, to update bank signature cards to include the following: 4 current SWCD supervisors, staff members Brayden Anderson, Ryan Reishus, Michael Pitzl, and Emily Albin. Affirmative:4. Opposed: 0. Motion carried.
- b. Letter of authorization to Citizen's Alliance bank: Citizen's Alliance Bank needs an updated letter of authorization to allow staff to manage SWCD business. Emily Albin submitted a letter of authorization based on Citizen's Alliance Bank's requested language. Motion by Darwyn Bach, seconded by Jerry Nelson, to approve authorization letter as written. Affirmative:4. Opposed: 0. Motion carried.
- c. Guidance on CDs. Emily asked for guidance managing CDs. Motion by Delon Clarksean, seconded by Jerry Nelson, to give the Office Administrator the power to combine CDs and renew to best possible interest rates. Affirmative:4. Opposed: 0. Motion carried.
- d. Update to RIM grazing Resolution: Motion by Darwyn Bach, seconded by Jerry Nelson, to approve as updated. Affirmative:4. Opposed: 0. Motion carried.
- e. Resolution 2025-04-2.2: Motion by Darwyn Bach, seconded by Jerry Nelson, to approve as written update to Dress Appearance section of Personnel Handbook. Affirmative:4. Opposed: 0. Motion carried.
- f. Shooting Star Native Seed Vendor discussion tabled to be discussed further at July meeting.
- g. RCPP Water Storage Grant update discussion: BWSR received notification that this grant has been rescinded.
- h. AIS Facebook Contest: Motion by Delon Clarksean, seconded by Darwyn Bach, to allow SWCD staff to develop and implement an AIS Facebook Contest with a \$500 gift certificate prize. Affirmative:4. Opposed: 0. Motion carried.
- i. Area V meeting June 26. Decided that Delon Clarksean and Jerry Nelson will attend.

XI. Next meeting of the Board is scheduled for Thursday, July 24, 2025 at 9AM

XII. Meeting adjourned by call of chair at 10:45 AM

APPROVED:

 

DATE:

7-24-25

Yellow Medicine County SWCD Monthly Treasurers Report

2025	June 25	July 24		
Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 166,110.94	\$ 108,418.98	\$ 29,404.58	\$ 245,125.34
Savings Accounts	\$ 312,394.41	\$ -		\$ 312,394.41
Certificates of Deposit	\$ 455,132.96	\$ 240.90		\$ 455,373.86
TOTALS	\$ 933,638.31	\$ 108,659.88	\$ 29,404.58	\$ 1,012,893.61

RECEIPTS:

deposited to:	Received from:	For:	Amount:
Checking	MCIT	workers comp. reimbursement	\$ 1,095.00
Checking	F&M Bank	interest	\$ 22.80
Checking	Charges for Services	tree deposits	\$ 150.00
Checking	LQP-YB Watershed DIST	staff assistance reimb.	\$ 1,326.76
CDs	Citizens Bank	interest	\$ 240.90
Checking	Pheasants Forever	grant <i>Conservation COOP for Working Lands</i>	\$ 7,831.99
Checking	ST of MN	SWCD aid <i>1st half 2025</i>	\$ 65,342.43
Checking	Yellow Medicine CO	Quarterly allotment <i>2nd Qtr</i>	\$ 32,650.00

DISBURSEMENTS/ACCOUNTS PAYABLE:

CK#	Payable to:	For:	Amount:
DD, EFTPS, 13535		payroll & liabilities <i>PPE 6/13/25</i>	\$ 11,324.11
13538	Yellow Medicine County	Office 365	\$ 71.66
13539-13542, EFTPS		supervisor compensation & withholding	\$ 2,809.31
13543-13546		supervisor expense reimb.	\$ 498.40
13547	Xcel Energy	electricity for shed	\$ 74.80
13548	Runnings	education & outreach <i>hardware for AIS signs</i>	\$ 11.21
13549	Environmental Systems Res	office supplies <i>ArcGIS online annual subscriptio</i>	\$ 270.00
13550	AT&T	telephone/internet	\$ 138.09
13551	Consumers Coop	fuel & maintenance	\$ 262.28
13552	Citizens Alliance Bank VISA	training <i>B&E - MASWCD Stewardship Summit - \$566.74</i>	
		<i>RIM Deed Lookup - \$18.00</i>	\$ 584.74
13553	Cleveland Chevrolet	fuel & maintenance <i>oil change</i>	\$ 100.83
DD, EFTPS		payroll & liabilities <i>PPE 7/5/25</i>	\$ 10,721.28
EFTPS	MN DEPT of Revenue	sales tax payable	\$ 1,749.00
		<i>QB sales tax error - working on fixing</i>	\$ 6.83
13554	Loffler	office supplies	\$ 36.96
13555	Brayden Anderson	employee expense <i>phone reimbursement & meal</i>	\$ 58.33
13556	VOID		
13559	Dorian Gatchell	soil health mentor	\$ 641.75
13560	Michael Pitzl	employee expense <i>phone reimbursement</i>	\$ 45.00

7-24-25

Yellow Medicine County SWCD Monthly Treasurers Report

Treasurer

Date