



MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT

Ag Service Building, Clarkfield, Minnesota

June 23, 2022

- I. The regular meeting was called to order by Chair Jerry Nelson, at 9:00 a.m.
Those present:
Chair – Jerry Nelson
Vice-Chair – Darwyn Bach
Treasurer – Delon Clarksean
PR & Information - Tom Remmele
Director - Tyler Knutson
Office Administrator – Anita Borg
Conservation Technician – Brayden Anderson
Technical Advisor – Kurt Johnson
CO Commissioner – Gary Johnson
- II. Meeting started with pledge of allegiance and reading of the Yellow Medicine SWCD mission statement.
- III. Motion by Delon Clarksean, seconded by Tom Remmele, to approve agenda with additions of new business items. Affirmative: 4. Opposed: 0. Motion carried.
- IV. Motion by Darwyn Bach, seconded by Tom Remmele, to approve minutes of last meeting dated May 26, 2022. Affirmative: 4. Opposed: 0. Motion carried.
- V. Motion by Tom Remmele, seconded by Delon Clarksean, to approve treasurers report and payments for month of June, 2022. Affirmative: 4. Opposed: 0. Motion carried.
- VI. There were no contracts, amendments, or payments for approval.
- VII. Reports:
a. STAFF REPORTS:
CONSERVATION TECHNICIAN, BRAYDEN ANDERSON reported on CREP applications, the tree program, and on-going projects.
OFFICE ADMINISTRATOR, ANITA BORG reported on the annual Financial Report; Special District ST Auditors report; tree billings; and recommended the viewing of the “Living Soil” video.
TECHNICAL ADVISOR, KURT JOHNSON reported on AIS promotions and site inspections.
DIRECTOR, TYLER KNUTSON presented the Personnel Committee update and the Operations Plan update.
- b. SUPERVISOR REPORTS:
SUPERVISORS DELON CLARKSEAN AND DARWYN BACH spoke on the update they presented at the County Board meeting the week prior.
SUPERVISOR JERRY NELSON gave updates from the recently attended Area V meeting and JD21 Redetermination meeting.
- VIII. Old Business:
SALE OF BROADCAST SEEDER: Motion by Delon Clarksean, seconded by Tom Remmele to recommend the selling of the broadcast seeder at asking price of \$1,500. Affirmative: 4. Opposed: 0. Motion carried.



PRAP REPORT and COMMENT LETTER: Motion by Delon Clarksean, seconded by Darwyn Bach, to approve comment letter to be included in BWSR's PRAP report. Affirmative: 4. Opposed: 0. Motion carried.

IX. New Business

RATIFY 2023 CREP IMPLEMENTATION GRANT AGREEMENT: Motion by Delon Clarksean, seconded by Darwyn Bach, to ratify the 2023 CREP Implementation Grant Agreement. Affirmative: 4. Opposed: 0. Motion carried.

RESOLUTION 2022-03-1.3 DATA PRACTICES ACT POLICY: Motion by Darwyn Bach, seconded by Delon Clarksean to approve Resolution 2022-03-1.3 Data Practices Act Policy. Affirmative: 4. Opposed: 0. Motion carried.

RESOLUTION 2022-04-7.1 Updating IRS Mileage Rate. Motion by Delon Clarksean, seconded by Tom Remmele to approve resolution 2022-4-7.1 updating the mileage rate information. Affirmative: 4. Opposed: 0. Motion carried.

MASWCD LEADERSHIP PROGRAM EXPENSE: Motion by Delon Clarksean, seconded by Tom Remmele, to approve training expense for Brayden Anderson to attend MASWCD Leadership Training. Affirmative: 4. Opposed: 0. Motion carried.

2021 FINANCIAL REPORT: Motion by Darwyn Bach, seconded by Tom Remmele, to approve the 2021 Yellow Medicine SWCD Financial Report for submission to the State Auditor's office. Affirmative: 4. Opposed: 0. Motion carried.

X. Next meeting of the SWCD Board is scheduled for July 28 at 9 a.m.

XI. Meeting adjourned by call of chair at 10:19 a.m.

APPROVED:

DATE:

Yellow Medicine County SWCD Monthly Treasurers Report

2022	May 27		June 23	
Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 343,304.39	\$ 11,919.14	\$ 45,820.91	\$ 309,402.62
Savings Accounts	\$ 307,669.71			\$ 307,669.71
Certificates of Deposit	\$ 229,597.99	\$ 157.70		\$ 229,755.69
TOTALS	\$ 880,572.09	\$ 12,076.84	\$ 45,820.91	\$ 846,828.02

RECEIPTS:

Received from:	For:	Amount:
F&M Bank	interest	\$ 21.61
	tree deposits	\$ 4,322.61
	tree deposits	\$ 1,425.59
	tree deposits	\$ 6,149.33

DISBURSEMENTS/ACCOUNTS PAYABLE:

CK#	Payable to:	For:	Amount:
DD, EFTPS		payroll & liabilities	\$ 11,652.20
12768 VOID		misprint	
12769 AT&T		telephone/internet	\$ 76.46
12770 Citizens Alliance Bank VISA		training	\$ 159.99
DD, EFTPS, CK#12771		payroll & liabilities	\$ 12,192.94
12772 Yellow Medicine County		health, dental, life	\$ 2,819.02
12773 Amazon Capital Services		office supplies	\$ 130.74
12774 Wolcyn Tree Farm & Nursery		trees	\$ 12,761.50
12775 Kinner & CO		annual report & audit	\$ 3,500.00
12776 City of Clarkfield		water for shed	\$ 33.00
12777 Consumers Coop		fuel & maintenance	\$ 496.29
12778 Western Printing		education & outreach	\$ 1,765.50
12779 Tyler Knutson		employee expense	\$ 45.00
12780 Brayden Anderson		employee expense	\$ 55.00
12781 Kurt Johnson		employee expense	\$ 69.00
12782 Xcel Energy		electricity for shed	\$ 64.27

Treasurer

Date

6-23-22

