

P.O. Box 545 ♦ 1000 10th AVE, Suite 3 ♦ Clarkfield, Minnesota 56223

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT

NOVEMBER 20, 2025

- I. The regular Board meeting was called to order by Supervisor Tom Remmele at 9:02 AM. Meeting started with the pledge of allegiance and reading of the mission statement.
- Those present:
- | | |
|-----------------------------|---|
| Tom Remmele – Chair | Brayden Anderson – Director |
| Jerry Nelson – Vice-Chair | Emily Albin – Office Administrator |
| Darwyn Bach – Secretary | Michael Pitzl – Conservation Technician |
| DeLon Clarksean - Treasurer | Ryan Reishus – Conservation Technician |
| | Mitch Kling – CO Commissioner |
- I. After adding line items Added – V. Payment – MAWQCP – Application & Assessment payment; VIII. New Business, item b. 2026 AIS Video Outreach Campaign, motion by DeLon Clarksean, seconded by Jerry Nelson, to approve agenda as updated. Affirmative:4. Opposed: 0. Motion carried.
- II. Motion by Jerry Nelson, seconded by DeLon Clarksean, to approve minutes of the last meeting as amended, dated October 30, 2025. Affirmative:4. Opposed: 0. Motion carried.
- III. Motion by Jerry Nelson, seconded by Darwyn Bach, to approve treasurers report for month of November 2025. Affirmative:4. Opposed: 0. Motion carried.
- IV. APPROVALS, PAYMENTS & AMENDMENTS:
- a. RCPP contract approvals –
 - o Motion to give Director authorization to approve and sign November RCPP contracts not to exceed \$25,000 per contract with 15-point minimum score. Staff will score all new contracts and adjust ranking list as necessary by Darwyn Bach, seconded by DeLon Clarksean. Affirmative:4. Opposed: 0. Motion carried
 - b. FY25 State Cost Share – Theodore Johnson Waterway Ct# 2025-01 - \$3,281.25 – Motion for approval of contract by Darwyn Bach, seconded by DeLon Clarksean. Affirmative:4. Opposed: 0. Motion carried.
 - c. Payment- Dorn Severtson Alternative Intakes- Ct# 2024-04 - \$3750 – Motion to table by DeLon Clarksean, seconded by Jerry Nelson. Affirmative:4. Opposed: 0. Motion carried.
 - d. Payment – MAWQCP – Application & Assessment payment - Darwyn Bach - \$100 – Motion to approve payment by DeLon Clarksean, seconded by Jerry Nelson. Affirmative: 3, Supervisor Darwyn Bach abstained. Opposed: 0. Motion carried.
- V. REPORTS.
- a. Staff Reports:
 - 1. DIRECTOR BRAYDEN ANDERSON – updates on building permits, Manager cohort, TSA meeting, Farmer-Mentor program funding, YM1W1P, and cost share grant contracts.
 - 2. OFFICE ADMINISTRATOR EMILY ALBIN updates on ACH autopay, 2026 employee benefits costs received from County, Nursery license renewal submitted, PFMLA requirements status, QuickBooks account update.
 - 3. TECHNICIAN RYAN REISHUS - Updates on tree program, structural practices projects, new RIM easement application statuses, newly approved CREP/RIM easements, and AGBMP report.
 - 4. TECHNICIAN MICHAEL PITZL – Updates on cover crop inspections, RCPP contracts, BWSR spotlight interview, drone license classes, structural inspections are complete, and website online tree sales page.
 - b. SUPERVISOR REPORTS:
 - 1. SUPERVISOR DARWYN BACH and SUPERVISOR TOM REMMELE – shared an update on the Yellow Medicine 1W1P meeting and grant updates.
 - 2. SUPERVISOR DELON CLARKSEAN – *no updates*
 - 3. SUPERVISOR JERRY NELSON – *no updates*

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c. PARTNER REPORTS:

1. County/Mitch Kling – Updated on County board meetings have changed to 1 & 3 weeks, union negotiations, and ditch levies.

VI. OLD BUSINESS: - *none*

VII. NEW BUSINESS:

- a. 2026 Budget introduction – discussion
- b. 2026 AIS Video Outreach Campaign – Motion to sponsor at the \$3000 level by Jerry Nelson, seconded by Darwyn Bach.
Affirmative:4. Opposed: 0. Motion carried.

VIII. Due to the Christmas holiday, motion by DeLon Clarksean , seconded by Jerry Nelson for the next meeting of the Board to be scheduled for Tuesday, December 30, 2025, at 9AM Affirmative:4. Opposed: 0. Motion carried.

IX. Meeting adjourned by call of chair at 10:54 AM

APPROVED:



DATE:

12/30/25

Yellow Medicine County SWCD Monthly Treasurers Report

2025	November 21	December 30		
Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 578,499.60	\$ 189,419.72	\$ 185,072.21	\$ 582,847.11 x
Savings Accounts	\$ 313,300.97	\$ 156.22		\$ 313,457.19 x
Certificates of Deposit	\$ 459,673.32	\$ 1,316.01		\$ 460,989.33 x
TOTALS	\$ 1,351,473.89	\$ 190,891.95	\$ 185,072.21	\$ 1,357,293.63

RECEIPTS:


deposited to:	Received from:	For:	Amount:
Checking	MCIT	dividend	\$ 197.00
Checking	ST of MN	BWSR-RIM EXP reimb.	\$ 16.96
Checking	F&M Bank	interest	\$ 49.54
CDs	F&M Bank	interest	\$ 1,316.01
Savings	F&M Bank	interest	\$ 156.22
Checking	ST of MN - BWSR	RCPD Soil Health	\$ 120,000.00
Checking	LQP-YB Watershed DIST	staff assistance reimb.	\$ 475.24
Checking		2026 Tree sales	\$ 3,338.56
Checking	ST of MN	SWCD aid	\$ 65,342.42
A/R (FYI - not calculated)			
	Nick & Hailey Lindstrom	Tree return	\$ (288.56)

DISBURSEMENTS/ACCOUNTS PAYABLE:

CK#	Payable to:	For:	Amount:
13625	Lac qui Parle SWCD	training <i>Maria OA training</i>	\$ 1,501.31
DD, EFTPS, 13626		payroll & liabilities <i>PPE 11.22.25</i>	\$ 11,066.28
13527	Yellow Medicine County	health, dental, life	\$ 3,343.66
13628	Yellow Medicine County	Office 365	\$ 71.66
13629	Clarkfield Hardware	field supplies <i>RIM easement sign hardware</i>	\$ 16.96
EFTPS	Loffler	office supplies <i>copier</i>	\$ 44.62
13630	DEPT of Motor Vehicles	vehicle maintenance <i>Tabs 2014 Chev, Trav</i>	\$ 42.50
13631	Citizens Alliance Bank VISA	training <i>Training fees, ho</i>	1842.49
		office supplies <i>Google Drive</i>	16.99
		trees <i>Tree website tes</i>	2.07
13632	Consumers Coop	fuel & maintenance	\$ 285.85
DD, EFTPS		payroll & liabilities <i>PPE 12.6.25</i>	\$ 10,731.61
EFTPS	Xcel Energy	electricity for shed	\$ 9.23
EFTPS	AT&T	telephone/internet	\$ 138.17
EFTPS	Loffler	office supplies	\$ 23.17
13633	DEPT of Motor Vehicles	vehicle maintenance <i>Tabs new truck</i>	\$ 21.25
13634	Michael Pitzl	employee expense <i>phone reimburs., training meals</i>	\$ 217.55
13635	Yellow Medicine County	Office 365	\$ 71.66
DD, EFTPS, 13636		payroll & liabilities <i>PPE 12.22.25</i>	\$ 11,012.03
13637	Yellow Medicine County	health, dental, life	\$ 3,343.64

Yellow Medicine County SWCD Monthly Treasurers Report

13638	Brayden Anderson	employee expense	Phone reimburs, training meals	\$	285.40
13639-53	Cost Share contract paymer	Cost share contract	SH Delv, RCPP	\$	140,984.11



Treasurer

12/30/25
Date

By Board approval policy created DEC 22, 2016: staff authorized to pay any bill received from the December Board meeting to the end of the year.