

P.O. Box 545 ◆ 1000 10th AVE, Suite 3 ◆ Clarkfield, Minnesota 56223

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT

NOVEMBER 20, 2025

- I. The regular Board meeting was called to order by Supervisor Tom Remmele at 9:02 AM. Meeting started with the pledge of allegiance and reading of the mission statement.

Those present:

Tom Remmele – Chair
Jerry Nelson – Vice-Chair
Darwyn Bach – Secretary
DeLon Clarksean - Treasurer

Brayden Anderson – Director
Emily Albin – Office Administrator
Michael Pitzl – Conservation Technician
Ryan Reishus – Conservation Technician
Mitch Kling – CO Commissioner

- I. After adding line items Added – V. Payment – MAWQCP – Application & Assessment payment; VIII. New Business, item b. 2026 AIS Video Outreach Campaign, motion by DeLon Clarksean, seconded by Jerry Nelson, to approve agenda as updated. Affirmative:4. Opposed: 0. Motion carried.

- II. Motion by Jerry Nelson, seconded by DeLon Clarksean, to approve minutes of the last meeting as amended, dated October 30, 2025. Affirmative:4. Opposed: 0. Motion carried.

- III. Motion by Jerry Nelson, seconded by Darwyn Bach, to approve treasurers report for month of November 2025. Affirmative:4. Opposed: 0. Motion carried.

IV. APPROVALS, PAYMENTS & AMENDMENTS:

- a. RCPP contract approvals –
 - o Motion to give Director authorization to approve and sign November RCPP contracts not to exceed \$25,000 per contract with 15-point minimum score. Staff will score all new contracts and adjust ranking list as necessary by Darwyn Bach, seconded by DeLon Clarksean. Affirmative:4. Opposed: 0. Motion carried
- b. FY25 State Cost Share – Theodore Johnson Waterway Ct# 2025-01 - \$3,281.25 – Motion for approval of contract by Darwyn Bach, seconded by Delon Clarksean. Affirmative:4. Opposed: 0. Motion carried.
- c. Payment- Dorn Severtson Alternative Intakes- Ct# 2024-04 - \$3750 – Motion to table by Delon Clarksean, seconded by Jerry Nelson. Affirmative:4. Opposed: 0. Motion carried.
- d. Payment – MAWQCP – Application & Assessment payment - Darwyn Bach - \$100 – Motion to approve payment by Delon Clarksean, seconded by Jerry Nelson. Affirmative: 3, Supervisor Darwyn Bach abstained. Opposed: 0. Motion carried.

V. REPORTS.

a. Staff Reports:

1. DIRECTOR BRAYDEN ANDERSON – updates on building permits, Manager cohort, TSA meeting, Farmer-Mentor program funding, YM1W1P, and cost share grant contracts.
2. OFFICE ADMINISTRATOR EMILY ALBIN updates on ACH autopay, 2026 employee benefits costs received from County, Nursery license renewal submitted, PFMLA requirements status, QuickBooks account update.
3. TECHNICIAN RYAN REISHUS - Updates on tree program, structural practices projects, new RIM easement application statutes, newly approved CREP/RIM easements, and AGBMP report.
4. TECHNICIAN MICHAEL PITZL – Updates on cover crop inspections, RCPP contracts, BWSR spotlight interview, drone license classes, structural inspections are complete, and website online tree sales page.

b. SUPERVISOR REPORTS:

1. SUPERVISOR DARWYN BACH and SUPERVISOR TOM REMMELE – shared an update on the Yellow Medicine 1W1P meeting and grant updates.
2. SUPERVISOR DELON CLARKSEAN – *no updates*
3. SUPERVISOR JERRY NELSON – *no updates*

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c. PARTNER REPORTS:

1. County/Mitch Kling – Updated on County board meetings have changed to 1 & 3 weeks, union negotiations, and ditch levies.

VI. OLD BUSINESS: - *none*

VII. NEW BUSINESS:

- a. 2026 Budget introduction – discussion
- b. 2026 AIS Video Outreach Campaign – Motion to sponsor at the \$3000 level by Jerry Nelson, seconded by Darwyn Bach.
Affirmative:4. Opposed: 0. Motion carried.

VIII. Due to the Christmas holiday, motion by DeLon Clarksean , seconded by Jerry Nelson for the next meeting of the Board to be scheduled for Tuesday, December 30, 2025, at 9AM Affirmative:4. Opposed: 0. Motion carried.

IX. Meeting adjourned by call of chair at 10:54 AM

APPROVED:



DATE:

12/30/25

Yellow Medicine County SWCD Monthly Treasurers Report

2025	November 21			December 30
Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 578,499.60	\$ 189,419.72	\$ 185,072.21	\$ 582,847.11 x
Savings Accounts	\$ 313,300.97	\$ 156.22		\$ 313,457.19 x
Certificates of Deposit	\$ 459,673.32	\$ 1,316.01		\$ 460,989.33 x
TOTALS	\$ 1,351,473.89	\$ 190,891.95	\$ 185,072.21	\$ 1,357,293.63

RECEIPTS:

deposited to: Received from:	For:	Amount:
Checking MCIT	dividend	\$ 197.00
Checking ST of MN	BWSR-RIM EXP reimb.	\$ 16.96
Checking F&M Bank	interest	\$ 49.54
CDs F&M Bank	interest	\$ 1,316.01
Savings F&M Bank	interest	\$ 156.22
Checking ST of MN - BWSR	RCPP Soil Health	\$ 120,000.00
Checking LQP-YB Watershed DIST	staff assistance reimb.	\$ 475.24
Checking	2026 Tree sales	\$ 3,338.56
Checking ST of MN	SWCD aid	\$ 65,342.42
A/R (FYI - not calculated)		
Nick & Hailey Lindstrom	Tree return	\$ (288.56)

DISBURSEMENTS/ACCOUNTS PAYABLE:

CK#	Payable to:	For:	Amount:
13625	Lac qui Parle SWCD	training	\$ 1,501.31
DD, EFTPS, 13626		payroll & liabilities	\$ 11,066.28
13527	Yellow Medicine County	health, dental, life	\$ 3,343.66
13628	Yellow Medicine County	Office 365	\$ 71.66
13629	Clarkfield Hardware	field supplies	\$ 16.96
EFTPS	Loffler	office supplies	\$ 44.62
13630	DEPT of Motor Vehicles	vehicle maintenance	\$ 42.50
13631	Citizens Alliance Bank VISA	training	\$ 1842.49
		office supplies	\$ 16.99
		trees	\$ 2.07
13632	Consumers Coop	fuel & maintenance	\$ 285.85
		payroll & liabilities	\$ 10,731.61
EFTPS	Xcel Energy	electricity for shed	\$ 9.23
EFTPS	AT&T	telephone/internet	\$ 138.17
EFTPS	Loffler	office supplies	\$ 23.17
13633	DEPT of Motor Vehicles	vehicle maintenance	\$ 21.25
13634	Michael Pitzl	employee expense	\$ 217.55
13635	Yellow Medicine County	Office 365	\$ 71.66
DD, EFTPS, 13636		payroll & liabilities	\$ 11,012.03
13637	Yellow Medicine County	health, dental, life	\$ 3,343.64

Yellow Medicine County SWCD Monthly Treasurers Report

13638	Brayden Anderson	employee expense	<i>Phone reimburs, training meals</i>	\$	285.40
13639-53	Cost Share contract paymer	Cost share contract	<i>SH Delv, RCPP</i>	\$	140,984.11


Treasurer

12/30/25
Date

By Board approval policy created DEC 22, 2016: staff authorized to pay any bill received from the December Board meeting to the end of the year.