



P.O. Box 545 ➔ 1000 10th AVE, Suite 3 ➔ Clarkfield, Minnesota 56223

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT April 29, 2024

- I. The regular Board meeting was called to order by Chair Delon Clarksean at 9:05 AM
Those present:
Delon Clarksean – Chair
Tom Remmele – Vice-Chair
Darwyn Bach – Treasurer
Jerry Nelson – Secretary
Tyler Knutson - Director
Anita Borg – Office Administrator
Mitch Kling – CO Commissioner
- II. Meeting started with the pledge of allegiance and reading of the Mission statement.
- III. Motion by Darwyn Bach, seconded by Jerry Nelson, to approve the agenda. Affirmative: 4. Opposed: 0. Motion carried.
- IV. Motion by Tom Remmele, seconded by Darwyn Bach, to approve minutes of the last meeting dated March 28, 2024. Affirmative: 4. Opposed: 0. Motion carried.
- V. Motion by Jerry Nelson, seconded by Tom Remmele, to approve payments and treasurers report for month of April, 2024. Affirmative: 4. Opposed: 0. Motion carried.
- VI. APPROVALS & CANCELLATIONS:
 - a. Motion by Tom Remmele, seconded by Jerry Nelson, to approve cancellation of contract #2023-01 Scott Rigge \$29,625.00. Affirmative: 4. Opposed: 0. Motion carried.
 - b. Motion by Darwyn Bach, seconded by Tom Remmele, to approve contract 2023-02 Scott Rigge Sioux Agency 16 Waterway and WASCOD \$7,575. Affirmative: 4. Opposed: 0. Motion carried.
- VII. REPORTS:
 - a. STAFF REPORTS:

OFFICE ADMINISTRATOR, ANITA BORG, updated the Board on the upcoming Soil Health Staffing grant and presented financials for the first quarter of 2024.

SENIOR CONSERVATION TECHNICIAN BRAYDEN ANDERSON was not present for the meeting. Director Knutson gave the Board a brief update on the tree program.

DIRECTOR TYLER KNUTSON presented the board with his resignation letter.

DIRECTOR RESIGNATION. Motion by Darwyn Bach, seconded by Tom Remmele to accept the resignation of Tyler Knutson as the Director of the Yellow Medicine SWCD effective June 7. Affirmative: 4. Opposed: 0. Motion carried.
 - b. SUPERVISOR REPORTS:

SUPERVISOR DELON CLARKSEAN gave updates from the Lac qui Parle-Yellow Bank 1W1P.
- VIII. OLD BUSINESS:
 - a. The Board recapped the April 5, 2024 work session.
 - b. **SUPERVISOR RESIGNATION.** Motion by Darwyn Bach, seconded by Tom Remmele, to accept the resignation of Elmo Volstad as SWCD Supervisor for District 3. Affirmative: 4. Opposed: 0. Motion carried.
The Board continues to seek candidates for this position.
 - c. **VEHICLE REPLACEMENT.** Motion by Jerry Nelson, seconded by Darwyn Bach, to purchase ½ ton Chevy Silverado at \$51,000. Trade in 2010 Chevy pickup. Affirmative: 4. Opposed: 0. Motion carried.
 - d. Office Administrator provided brief update on the Vernlund project.



YELLOW MEDICINE

SOIL & WATER CONSERVATION DISTRICT

(320) 569-4442, ext. 3

www.yellowmedicineswd.org

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IX. NEW BUSINESS:

a. Board reviewed survey regarding Area V meeting participation and provided comments.

b. Staff and Board discussed upcoming local work group.

X. Board set next meeting for May 23, 9 AM.

XI. Meeting closed by Chair at 11:10 AM for discussion of hiring of new director and technician.

XIV. Meeting reopened at 11:22 AM.

XII. Meeting adjourned by call of chair at 11:24 AM.

APPROVED:

DATE:

5-23-24

Yellow Medicine County SWCD Monthly Treasurers Report

	March 29			April 29
Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 318,477.97	\$ 22,376.11	\$ 150,162.45	\$ 190,691.63
Savings Accounts	\$ 309,308.98	\$ 384.52		\$ 309,693.50
Certificates of Deposit	\$ 311,962.35	\$ 80,202.32		\$ 392,164.67
TOTALS	\$ 939,749.30	\$ 102,962.95	\$ 150,162.45	\$ 892,549.80

RECEIPTS:

deposited to: Received from:	For:	Amount:
Checking	tree deposits	\$ 18,022.44
Checking ESE (Ecosystems Services Exchange)	staff assistance reimb. on behalf of cooperating SWCDs	\$ 2,300.00
Checking F&M Bank	interest	\$ 53.67
CDs F&M Bank	interest	\$ 202.32
Savings F&M Bank	interest	\$ 384.52
CDs F&M Bank	create new CDs 3/29/2024	\$ 50,000.00
Checking ST of MN - BWSR	Easement Acquisition MJPA	\$ 2,000.00
CDs F&M Bank	create new CDs 4/25/2024	\$ 30,000.00

DISBURSEMENTS/ACCOUNTS PAYABLE:

CK# Payable to:	For:	Amount:
13224 Leighton Broadcasting	education & outreach	\$ 3,000.00
13225 SWMACDE Environmental Fair	sponsorship	\$ 2,000.00
13226-13230 1st quarter	supervisor compensation & withholding	\$ 2,538.69
13231-13235 1st quarter	supervisor expense reimb.	\$ 470.34
transfer F&M Bank	CD - new 3/29/24 - 9 MO, renew as 12 MO	\$ 30,000.00
transfer F&M Bank	CD - new 3/29/24 - 12 month	\$ 20,000.00
DD, EFTPS	payroll & liabilities 4/5/2024	\$ 9,140.22
3236 The Rock	meal, 4/5 work session	\$ 236.05
13237 AT&T	hotspots	\$ 88.01
13238 Lac qui Parle SWCD	ESE work reimbursement	\$ 50.00
13239 Lincoln SWCD	ESE work reimbursement	\$ 50.00
13240 Lyon SWCD	ESE work reimbursement	\$ 250.00
13241 Renville SWCD	ESE work reimbursement	\$ 1,800.00
DD, EFTPS, CK#13242	payroll & liabilities 4/19/2024	\$ 9,423.77
13243 Yellow Medicine County	health, dental, life	\$ 2,109.24
13244 Yellow Medicine County	Office 365	\$ 71.66
EFTPS Intuit	office supplies Quickbooks 2024 update	\$ 663.21
13245 South Central Tent Rental INC	HWY 75 outreach event	\$ 1,030.00
13246 K&K	snow removal	\$ 277.00
13247 Consumers Coop	vehicle maintenance & fuel	\$ 239.85
13248 Big Sioux Nursery	trees	\$ 2,088.96
13249 Tyler Knutson	employee expense	\$ 107.09
13250 Brayden Anderson	employee expense	\$ 89.53
13251 Clarkfield Hardware	field supplies	\$ 49.36
13252 Yellow Medicine County	Office 365	\$ 71.66
13253 Michael Pitzl	employee expense	\$ 15.87
13254 Wolcyn Tree Farm & Nursery	trees	\$ 23,842.30
13255 Schumachers	trees	\$ 10,399.03
transfer F&M Bank	CD - new 4/25/24 - 12 month	\$ 30,000.00
13256 Xcel Energy	electricity for shed	\$ 7.17
13257 Erik Cherveney	trees refund for trees not rec'd	\$ 53.44

 Treasurer

4-29-22

 Date