



MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT
Ag Service Building, Clarkfield, Minnesota
November 21, 2023

I. The regular meeting was called to order by Chair Darwyn Bach at 9:01 a.m.

Those present:

Chair – Darwyn Bach	Director - Tyler Knutson
Vice-Chair – Elmo Volstad	Senior Conservation Technician – Brayden Anderson
Treasurer – Delon Clarksean	Office Administrator – Anita Borg
PR & Information – Jerry Nelson	Mitch Kling – YM CO Commissioner

II. Meeting started with pledge of allegiance and reading of the mission statement.

III. Motion by Jerry Nelson, seconded by Delon Clarksean, to approve agenda. Affirmative: 4. Opposed: 0. Motion carried.

IV. Motion by Jerry Nelson, seconded by Delon Clarksean, to approve minutes of last meeting dated September 28, 2023. Affirmative: 4. Opposed: 0. Motion carried.

V. Motion by Delon Clarksean, seconded by Jerry Nelson, to approve treasurers report and payments for month of November. Affirmative: 4. Opposed: 0. Motion carried.

VI. Approvals:

- a. Motion by Jerry Nelson, seconded by Delon Clarksean, to approve payment of No Till and Cover Crop Contract payment, Mitch Kling 113 acres for \$25,000. Affirmative: 4. Opposed: 0. Motion carried.
- b. Motion by Elmo Volstad, seconded by Jerry Nelson, to approve Amendment to Dorian Gatchell contract to only No-till/Strip till reducing amount from \$24,840 to \$8,280. Affirmative: 4. Opposed: 0. Motion carried.

VII. Reports:

a. STAFF REPORTS:

OFFICE ADMINISTRATOR, ANITA BORG let the Board know she was getting caught up after being on leave.

SENIOR TECHNICIAN, BRAYDEN ANDERSON gave updates on RIM, WCA, CREP, and trees and provided project updates.

DIRECTOR, TYLER KNUTSON informed the Board that the following 1W1P cost share contract payments had been approved by the Watershed: Mitch Kling No-till/strip till and cover crops on 35 acres at \$10,500 and Blake Geistfeld cover crops on 80 acres at \$16,800. Knutson also provided a ESE Turnkey Conservation Drainage project update and reminders of the availability of the Employee Assistance Program and upcoming State convention in December.

b. SUPERVISOR REPORTS:

SUPERVISOR DELON CLARKSEAN provided updates from the Lac qui Parle-Yellow Bank One Watershed One Plan policy committee.

SUPERVISOR DARWYN BACH summarized last meeting of the Yellow Medicine Watershed Board, of which he is now a member. During discussion, page 95 of the YM 1W1P Plan was shared by the Director referencing the Plan amendment process.



JERRY NELSON, DELON CLARKSEAN, AND DARWYN BACH provided summary from the last Area V meeting.

VIII. Old Business:

- a. The Board continues to seek candidates for a potential appointment of a Supervisor from the 3rd District.
- b. The Board and staff discussed possible options for a SWCD Board and staff work session.

IX. New Business:

- a. The Board reviewed and made comments on the MN Soil Health Baseline Inventory survey.

X. Next meeting of the Board scheduled for December 21, 2023 9 AM.

XI. Meeting adjourned by call of chair at 11:35 AM.

APPROVED:



DATE:

12-21-23

Yellow Medicine County SWCD Monthly Treasurers Report

2023	September 29			November 21
Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 339,902.04	\$ 134,016.35	\$ 49,607.05	\$ 424,311.34
Savings Accounts	\$ 308,530.83	\$ 388.83		\$ 308,919.66
Certificates of Deposit	\$ 231,683.71	\$ 98.99		\$ 231,782.70
TOTALS	\$ 880,116.58	\$ 134,504.17	\$ 49,607.05	\$ 965,013.70

RECEIPTS:

Received from:	For:	Amount:
F&M Bank	interest	\$ 121.03
ST of MN - BWSR	RIM TA reimbursement	\$ 1,557.50
	tree sales	\$ 211.32
ST of MN - BWSR	grant	\$ 19,263.00
ST of MN - BWSR	grant	\$ 19,849.00
ST of MN - BWSR	grant	\$ 19,263.00
ST of MN - BWSR	grant	\$ 19,849.00
Yellow Medicine CO	Quarterly allotment	\$ 32,650.00
Yellow Medicine CO	AIS allocation	\$ 21,252.50
	2023 1st half	

DISBURSEMENTS/ACCOUNTS PAYABLE:

CK#	Payable to:	For:	Amount:
DD, EFTPS, CK#		payroll & liabilities	\$ 9,198.41
13092	VOID	printing error	\$ -
13093	Clarkfield Hardware	field supplies	\$ 15.01
13094	Xcel Energy	electricity for shed	\$ 15.64
EFTPS	Intuit	office supplies	\$ 694.69
DD, EFTPS, CK#13095		annual payroll subscription	\$ 694.69
13096	Yellow Medicine County	payroll & liabilities	\$ 9,818.48
13097	Yellow Medicine County	health, dental, life	\$ 2,916.29
13098	Yellow Medicine County	Office 365	\$ 71.66
13098	Frontier Precision	field supplies	\$ 274.50
13099	Citizens Alliance Bank VISA	annual warranty	\$ 274.50
13100	AT&T	training	\$ 323.06
13101	Clarkfield One Stop	hotspots	\$ 87.89
13102	Consumers Coop	fuel & maintenance	\$ 43.33
13103	NACD	fuel & maintenance	\$ 184.00
13104-13108		annual dues	\$ 575.00
13109-13113		supervisor expense reimb.	\$ 412.65
13114	City of Clarkfield	supervisor compensation & withholding	\$ 2,402.61
13115	MASWCD	water for shed	\$ 36.50
13116	Xcel Energy	registration	\$ 400.00
13117	Brayden Anderson	electricity for shed	\$ 15.38
13118	Tyler Knutson	employee expense	\$ 68.50
13119	Anita Borg	employee expense	\$ 823.57
13120	City of Clarkfield	employee expense	\$ 34.78
DD, EFTPS		water for shed	\$ 36.50
DD, EFTPS, CK#13121		payroll & liabilities	\$ 8,806.18
13122	AT&T	payroll & liabilities	\$ 9,053.42
13123	Area V	hotspots	\$ 88.00
13124	Yellow Medicine County	registration	\$ 75.00
13125	US Postal Service	health, dental, life	\$ 2,109.24
13126	Canby Print Shop	postage	\$ 66.00
13127	Pittney Bowes	education & outreach	\$ 64.18
13128	Consumers Coop	postage	\$ 148.29
13129	Clarkfield One Stop	fuel & maintenance	\$ 123.50
13130	Tyler Knutson	fuel & maintenance	\$ 97.77
13131	Brayden Anderson	employee expense	\$ 482.02
		employee expense	\$ 45.00


Treasurer

11-21-23
Date

