



MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT
Ag Service Building, Clarkfield, Minnesota

September 28, 2023

- I. The regular meeting was called to order by Chair Darwyn Bach at 9:04 a.m.

Those present:

Chair – Darwyn Bach

Director - Tyler Knutson

Vice-Chair – Elmo Volstad

Senior Conservation Technician – Brayden Anderson

Treasurer – Delon Clarksean

Mitch Kling – YM CO Commissioner

PR & Information – Jerry Nelson

- II. Meeting started with pledge of allegiance and reading of the mission statement.
- III. Motion by Delon Clarksean, seconded by Jerry Nelson, to approve agenda with the addition of changing 1W1P priority areas. Affirmative: 4. Opposed: 0. Motion carried.
- IV. Motion by Jerry Nelson, seconded by Delon Clarksean, to approve minutes of last meeting dated August 24, 2023. Affirmative: 4. Opposed: 0. Motion carried.
- V. Motion by Jerry Nelson, seconded by Elmo Volstad, to approve treasurers report and payments for month of September, 2023. Affirmative: 4. Opposed: 0. Motion carried.
- VI. Approvals:
- a. Motion by Delon Clarksean to Accept the resignation of Kyle Reitmaier effective September 22, 2023. Second by Jerry Nelson. Vote 4-0. Motion Carried
 - b. Motion by Delon Clarksean to ratify the signature on the 2024 Buffer Grant Agreement. Second by Jerry Nelson. Vote 4-0. Motion Carried
 - c. Motion by Jerry Nelson to ratify the signature on the 2024-2025 SWCD Programs and Operations Grant Agreement. Elmo Volstad Second. Vote 4-0. Motion Carried

VII. Reports:

a. STAFF REPORTS:

OFFICE ADMINISTRATOR, ANITA BORG was not in attendance, but Tyler Knutson relayed that the Environmental Fair was attended by 1500+ students and ran very well. Anita and the fellow organizing committee should be proud of the planning and preparation work.

SENIOR TECHNICIAN, BRAYDEN ANDERSON gave updates on RIM, WCA, CREP, and Trees. He reported that Heartland Properties Wetland Restoration and Garrett Cole's WASCORB were installed and either paid or ready for payment soon by the YM 1W1P funds.

DIRECTOR, TYLER KNUTSON presented information on staffing at the SWCD.

b. SUPERVISOR REPORTS:

SUPERVISOR DELON CLARKSEAN provided updates from the Lac qui Parle-Yellow Bank One Watershed One Plan policy committee.

SUPERVISOR JERRY NELSON provided updates from the Southwest Prairie TSA meeting.

VIII. Old Business:

- a. Motion by Delon Clarksean to assign \$20,000 to an unemployment fund, add \$50,000 to the vehicle replacement fund, add \$18,000 to the severance payout fund, and add \$50,000 to the IT/Equipment Replacement fund. Second by Jerry Nelson. Vote 4-0. Motion Carried
- b. The Board reviewed a list of candidates for a potential appointment of a Supervisor from the 3rd District.

IX. New Business:

- a. No action was taken regarding the replacement of the Conservation Technician. Staff will begin assembling options for a strategic planning meeting for the board to discuss staffing.
- b. The Board reviewed and recorded individual votes for 2023 MASWCD resolutions.
- c. Discussion and consultation with staff was held on changing 1W1P Priorities.

X. Next meeting of the Board scheduled for November 2, 2023 1 PM.

XI. Meeting adjourned by call of chair at 11:35 AM.

APPROVED:



DATE:

11-21-23

Yellow Medicine County SWCD Monthly Treasurers Report

2023	August 25		September 28	
Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 379,501.75	\$ 269.64	\$ 39,869.35	\$ 339,902.04
Savings Accounts	\$ 308,530.83			\$ 308,530.83
Certificates of Deposit	\$ 231,683.71			\$ 231,683.71
TOTALS	\$ 919,716.29	\$ 269.64	\$ 39,869.35	\$ 880,116.58

RECEIPTS:

Received from:	For:	Amount:
F&M Bank	interest	\$ 67.06
Consumers Coop	dividend	\$ 202.58

DISBURSEMENTS/ACCOUNTS PAYABLE:

CK#	Payable to:	For:	Amount:
DD, EFTPS, CK #13073		payroll & liabilities 8/25/2023	\$ 11,559.35
13074	Clarkfield Hardware	field supplies	\$ 49.99
13075	Xcel Energy	electricity for shed	\$ 15.34
13076	AT&T	hotspots	\$ 87.89
DD, EFTPS		payroll & liabilities 9/8/2023	\$ 10,998.10
13077	BWSR	training BWSR Academy	\$ 375.00
13078	Kyle Reitmaier	training reimb. ND field days EXP	\$ 346.12
DD, EFTPS, CK #13079		payroll & liabilities 9/22/2023	\$ 11,559.34
13080	Yellow Medicine County	health, dental, life	\$ 2,904.99
13081	City of Clarkfield	water for shed	\$ 36.50
13082	Collision Pros	gator windshield replace	\$ 295.00
13083	Consumers Coop	fuel & maintenance	\$ 215.99
13084	Clarkfield One Stop	fuel & maintenance	\$ 105.85
13085	Sterling Equipment	education & outreach speaker fee, field day	\$ 150.00
13086	Yellow Medicine County	Office 365	\$ 71.66
13087	Clarkfield Hardware	field supplies	\$ 49.99
13088	Yellow Medicine County	Office 365	\$ 143.32
13089	One Office Solution	office supplies chair, ink cartridge	\$ 381.99
13090	Tyler Knutson	employee expense	\$ 477.93
13091	Brayden Anderson	employee expense	\$ 45.00



Treasurer

9-28-23

Date

