



MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT
Ag Service Building, Clarkfield, Minnesota November 23, 2021

The regular meeting was called to order by Vice-Chair Jerry Nelson, at 9:02 a.m.

Those present:

Vice-Chair – Jerry Nelson
Secretary – Darwyn Bach
PR& INFO – Delon Clarksean

Director - Tyler Knutson
Office Administrator – Anita Borg
Technical Advisor – Kurt Johnson
Conservation Technician-Brayden Anderson

- II. Meeting started with pledge of allegiance and reading of the Yellow Medicine SWCD mission statement.
- III. Motion by Darwyn Bach, Seconded by Delon Clarksean, to approve agenda. Affirmative: 3. Opposed: 0. Motion carried.
- IV. Motion by Delon Clarksean, seconded by Darwyn Bach, to approve minutes of last meeting dated September 23, 2021. Affirmative: 3. Opposed: 0. Motion carried.
- V. Motion by Darwyn Bach, seconded by Delon Clarksean, to approve treasurers report and payments for months of October and November, 2021. Affirmative: 3. Opposed: 0. Motion carried.
- VI. Contracts, amendments, and payments:
 - a. The Board was informed of the following project being technically and or administratively guided by the Yellow Medicine SWCD with funding supported by other sources:
YM One Watershed One Plan: Lauris Cole Intake Removal Sandnes 34,35--\$3,000.00
 - b. Motion by Delon Clarksean, seconded by Darwyn Bach, to approve payment of Contract #2019-02 Tom Remmele WASCOB Sioux Agency 21--\$7,316.32.

VI. Reports:

a. STAFF REPORTS:

CONSERVATION TECHNICIAN, BRAYDEN ANDERSON gave updates on CREP and the tree program.

OFFICE ADMINISTRATOR, ANITA BORG discussed preparation financial and organization preparation for 2022.

TECHNICAL ADVISOR, KURT JOHNSON gave updates on cost share, buffer, and RIM site inspections.

DIRECTOR, TYLER KNUTSON presented the draft of the 2022 personnel policy to the Board for review, discussed convention and governance opportunities and options for future strategic planning.

b. SUPERVISOR REPORTS:

SUPERVISOR JERRY NELSON gave summaries from the Yellow Medicine One Watershed One Plan Policy meeting and Area V meeting.



SUPERVISOR DARWYN BACH gave an update from the personnel committee.

SUPERVISOR DELON CLARKSEAN shared information from the Lac qui Parle One Watershed One Plan planning meeting.

VII. Old Business: There was no old business.

VIII. New Business:

a. SOIL HEALTH COALITION MEMBERSHIP: Motion by Delon Clarksean, seconded by Darwyn Bach, to submit 1st level membership to the Soil Health Coalition at a contribution rate of \$500. Affirmative: 3. Opposed: 0. Motion carried.

b. FY22 LOCAL CAPACITY GRANT AND BUFFER GRANT: Motion by Darwyn Bach, seconded by Delon Clarksean, to ratify the FY22 Local Capacity Grant and Buffer Grant. Affirmative: 3. Opposed: 0. Motion carried.

c. FY22 CREP GRANT: Motion by Darwyn Bach, seconded by Delon Clarksean, to ratify the FY22 CREP Grant. Affirmative: 3. Opposed: 0. Motion carried.

IX. Next meeting of the SWCD Board is scheduled for December 23 at 9 a.m.

X. Meeting adjourned by call of Vice-Chair Jerry Nelson, at 10:22 a.m.

APPROVED:

Delon Clarksean

DATE:

12-23

Yellow Medicine County SWCD Monthly Treasurers Report

2021	September 24		November 22	
Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 228,582.02	\$ 293,013.39	\$ 72,035.01	\$ 449,560.40
Savings Accounts	\$ 307,438.86	\$ 77.49		\$ 307,516.35
Certificates of Deposit	\$ 229,153.00	\$ 57.62		\$ 229,210.62
TOTALS	\$ 765,173.88	\$ 293,148.50	\$ 72,035.01	\$ 986,287.37

RECEIPTS:

Received from:	For:	Amount:
F&M Bank	interest	\$ 12.73
ST of MN - BWSR	grant	FY22 Buffer IMPL SUPP \$ 30,000.00
ST of MN - BWSR	grant	FY22 Cost Share \$ 17,060.00
ST of MN - BWSR	grant	FY22 Conservation Delivery \$ 19,263.00
Yellow Medicine CO	Quarterly allotment	4th quarter \$ 32,650.00
Yellow Medicine CO	AIS allocation	1st half \$ 21,341.50
Yellow Medicine Watershed DIST	TSA reimbursement	for WD Cost Share projects \$ 7,807.94
F&M Bank	interest	\$ 18.72
ST of MN	BWSR-RIM EXP reimb.	Title INS fee REIMB \$ 1,068.50
ST of MN - BWSR	grant	FY22 Buffer Law \$ 30,000.00
ST of MN - BWSR	grant	FY22 Local Capacity \$ 131,754.00
MCIT	dividend	2021 dividend \$ 2,037.00

DISBURSEMENTS/ACCOUNTS PAYABLE:

CK#	Payable to:	For:	Amount:
DD, EFTPS, CK #12606		payroll & liabilities 9/24/2021	\$ 11,308.76
12607	Yellow Medicine County	health, dental, life	\$ 3,175.80
12608	Xcel Energy	electricity for shed	\$ 13.82
12609	Canby News	dues, fees, subscriptions	\$ 43.00
12610	Brayden Anderson	employee expense	\$ 614.43
12611-12614		supervisor compensation	\$ 1,921.50
12615-12618		supervisor expense reimb.	\$ 279.60
	FTPS Intuit	dues, fees, subscriptions annual payroll	\$ 694.69
DD, EFTPS		payroll & liabilities 10/8/2021	\$ 10,959.14
12619	AT&T	telephone/internet hotspots	\$ 76.46
12620	Citizens Alliance Bank VISA	education & outreach squidfest booth fee	\$ 25.00
DD, EFTPS, CK #12621		payroll & liabilities 10/22/2021	\$ 11,308.75
12622	Yellow Medicine County	health, dental, life	\$ 3,175.80
12623	Yellow Medicine County	telephone/internet Office 365 reimb.	\$ 71.66
12624	City of Clarkfield	water for shed	\$ 27.25
12625	Frontier Precision	field supplies survey equip. warranty	\$ 261.00
12626	Consumers Coop	fuel & maintenance	\$ 305.87
12627	NACD	dues, fees, subscriptions annual dues	\$ 775.00
12628	Xcel Energy	electricity for shed	\$ 13.48
DD, EFTPS		payroll & liabilities 11/5/2021	\$ 10,959.17
12629	Postmaster	postage 2 rolls stamps	\$ 116.00
12630	Citizens Alliance Bank VISA	field supplies cam tape	\$ 168.31
12631	AT&T	telephone/internet hotspots	\$ 76.46
12632	VOID	error in amount	\$ -
12633	Amazon Capital Services	office supplies 2022 desk calendars, file key	\$ 80.04
DD, EFTPS, CK #12634		payroll & liabilities 11/18/2021	\$ 11,288.44
12635	VOID	printing error	\$ -
12636	Yellow Medicine County	health, dental, life	\$ 2,819.02
12637	Pittney Bowes	postage meter fees	\$ 159.06
12638	Office Peeps	office supplies paper, tape, envelopes	\$ 32.55
12639	Consumers Coop	fuel & maintenance	\$ 356.51
12640	Yellow Medicine County	office supplies Office 365	\$ 71.66
12641	Amazon Capital Services	office supplies printer cartridge	\$ 311.78
12642	Kurt Johnson	employee expense	\$ 45.00
12643	Brayden Anderson	employee expense	\$ 75.00
12644	Tyler Knutson	employee expense	\$ 411.31
12645	Xcel Energy	electricity for shed	\$ 13.69


Treasurer

11-23-21
Date