

P.O. Box 545 ♦ 1000 10th AVE, Suite 3 ♦ Clarkfield, Minnesota 56223

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT October 24, 2024

- I. The regular Board meeting was called to order by Chair Delon Clarksean at 9:00 AM.
Those present:
Delon Clarksean – Chair
Tom Remmele – Vice-Chair
Jerry Nelson – Secretary
Darwyn Bach – Treasurer
Brayden Anderson - Director
Anita Borg – Office Administrator
Michael Pitzl – Conservation TECH apprentice
Karissa Fettig – Citizens Alliance Bank
- II. Meeting started with the pledge of allegiance and reading of the mission statement.
- III. Motion by Darwyn Bach, seconded by Jerry Nelson, to approve the agenda. Affirmative: 4. Opposed: 0. Motion carried.
- IV. Motion by Tom Remmele, seconded by Jerry Nelson, to approve minutes of the last meeting dated September 26, 2024, as corrected. Affirmative: 4. Opposed: 0. Motion carried.
- V. Motion by Darwyn Bach, seconded by Jerry Nelson, to approve treasurers report for month of October. Affirmative: 4. Opposed: 0. Motion carried.
- VI. APPROVALS: There were no contracts or payments for approval.
- VII. AgBMP PROGRAM. Karissa, Gettig, Citizens Alliance Bank joined Board discussion regarding prioritizing options of the AgBMP program.
- VIII. REPORTS:
 - a. STAFF REPORTS:
 1. OFFICE ADMINISTRATOR, ANITA BORG highlighted some items included in the Board packet.
 2. DIRECTOR, BRAYDEN ANDERSON gave updates on CREP, RIM and trees.
 3. CONSERVATION TECHNICIAN APPRENTICE, MICHAEL PITZL, presented AIS information.
 - b. SUPERVISOR REPORTS: SUPERVISORS had no reports to present.
 - c. PARTNER REPORTS: There were no partner reports.
- IX. OLD BUSINESS:
 - a. The District continues to seek candidates for the supervisor vacancy in District 3.
 - b. The District continues to seek candidates for a farmer mentor related to the Soil Health Staffing Grant.
- X. NEW BUSINESS:
 - a. Motion by Darwyn Bach, seconded by Jerry Nelson, to approve ratifying of the FY25 Soil Health Delivery Grant. Affirmative: 4. Opposed: 0. Motion carried.
 - b. Motion by Jerry Nelson, seconded by Darwyn Bach, to approve ratifying of the FY25 Buffer Grant. Affirmative: 4. Opposed: 0. Motion carried.
 - c. Supervisors reviewed and voted on MN Association of Soil and Water Conservation Districts 2024 resolutions. Votes will be submitted to the MASWCD.
 - d. Motion by Jerry Nelson, seconded by Tom Remmele, to designate the Director to pick up and review monthly bank statements. Affirmative: 4. Opposed: 0. Motion carried.
 - e. Board was presented draft of updated personnel policy. Board will review and discuss further at next Board meeting.
 - f. The Board was presented with a proposal regarding Road Crossing Connectivity Opportunities. Discussion took place and no further action was taken.
 - g. Potential candidates for the Conservation Technician position were presented to the Board.
Motion by Tom Remmele, seconded by Darwyn Bach, to schedule special meeting for Monday, 10/28/24, 9:30 AM for the purpose of interviews for the Conservation Technician position. If no



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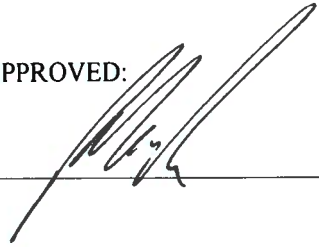
quorum, personnel committee shall consist of those Board members present for the purpose of conducting interviews. Affirmative: 4. Opposed: 0. Motion carried.

h. Motion by Darwyn Bach, seconded by Tom Remmele, to approve recommended updated 2024 budget. Affirmative: 4. Opposed: 0. Motion carried.

XI. Next two meetings of the Board are scheduled for November 21 & December 19, 2024 at 9AM to accommodate holiday scheduling.

XII. Meeting adjourned by call of chair at 11:35.

APPROVED:



DATE:

11-21-24

Yellow Medicine County SWCD Monthly Treasurers Report


	September 27			October 24
Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 211,838.97	\$ 97,639.22	\$ 82,473.48	\$ 227,004.71
Savings Accounts	\$ 310,476.94	\$ 433.21		\$ 310,910.15
Certificates of Deposit	\$ 395,624.65	\$ 50,000.00		\$ 445,624.65
TOTALS	\$ 917,940.56	\$ 148,072.43	\$ 82,473.48	\$ 983,539.51

RECEIPTS:

deposited to:	Received from:	For:	Amount:
Checking	F&M Bank	interest	\$ 74.57
CDs	F&M Bank	create new CDs CD#20029049	\$ 30,000.00
Checking	F&M Bank	staff assistance reimb. YM Watershed	\$ 4,914.65
Checking	Yellow Medicine CO	Quarterly allotment	\$ 32,650.00
Checking	ST of MN - BWSR	grant 1st installment -Soil Health DEL	\$ 60,000.00
CDs	F&M Bank	CREP reimb. CD#020029052	\$ 20,000.00
Savings	F&M Bank	interest	\$ 433.21

DISBURSEMENTS/ACCOUNTS PAYABLE:

CK#	Payable to:	For:	Amount:
13340-13347	VOID	misprint of multi-page doc to checkblanks	
transfer	F&M Bank	CD - new CD#20029049	\$ 30,000.00
13348	BWSR	training BWSR Academy registration	\$ 450.00
13349-13352		supervisor compensation & withholding	\$ 2,807.82
13353-13356		supervisor expense reimb.	\$ 597.64
DD, EFTPS		payroll & liabilities 10/4/2024	\$ 6,746.19
13357	Citizens Alliance Bank VISA	training room, BWSR Academy	\$ 227.50
13358	AT&T	hotspot & cell	\$ 88.11
13359	Yellow Medicine County	health, dental, life	\$ 1,406.16
DD, EFTPS, CK #13360		payroll & liabilities 10/18/2024	\$ 7,544.01
auto-withdraw	Intuit	office supplies annual payroll renewal	\$ 908.44
transfer	F&M Bank	CD - new CD#020029052	\$ 20,000.00
13361	Pittney Bowes	postage meter fees	\$ 148.29
13362	NACD	annual dues	\$ 525.00
13363	Amazon Capital Services	office supplies	\$ 74.72
13364	Consumers Coop	fuel & maintenance	\$ 181.28
13365	One Office Solution	office supplies	\$ 273.96
13366	Frontier Precision	field supplies survey equipment warranty	\$ 301.00
13367	Brayden Anderson	employee expense	\$ 175.71
13368	Xcel Energy	electricity for shed	\$ 9.65
EFTPS	MN DEPT of Revenue	sales tax payable	\$ 8.00
13369	SCSC	Personnel expense	\$ 10,000.00



 Treasurer

10-24-24

 Date

