



**MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT**  
Ag Service Building, Clarkfield, Minnesota April 28, 2022,

- I. The regular meeting was called to order by Chair Jerry Nelson, at 9:06 a.m.  
Those present:  

Chair – Jerry Nelson	Office Administrator – Anita Borg
Vice-Chair – Darwyn Bach	Technical Advisor – Kurt Johnson
Secretary – Elmo Volstad	NRCS DC – Jeff Berens
Treasurer – Delon Clarksean	NRCS Team Lead – Kelly Heather
Public Relations and Information - Tom Remmele	BWSR BC – Jason Beckler via Zoom
Director - Tyler Knutson	BWSR PRAP Coordinator – Jenny Mocol-Johnson via Zoom
  
- II. Meeting started with pledge of allegiance and reading of the Yellow Medicine SWCD mission statement.
  
- III. Motion by Delon Clarksean, seconded by Elmo Volstad, to approve agenda as edited. Affirmative: 5. Opposed: 0. Motion carried.
  
- IV. Motion by Elmo Volstad, seconded by Tom Remmele, to approve minutes of last meeting dated March 24, 2022. Affirmative: 5. Opposed: 0. Motion carried.
  
- V. Motion by Delon Clarksean, seconded by Darwyn Bach, to approve treasurers report and payments for month of April, 2022. Affirmative: 5. Opposed: 0. Motion carried.
  
- VI. Contracts, amendments and payments for consideration and approval:
  - a.1. Contracts for approval: Motion by Darwyn Bach, seconded by Tom Remmele to approve state cost share contract 2022-01 Wayne Oftedahl WASCOP in Sandnes 3 \$13,792.50. Affirmative: 5. Opposed: 0. Motion carried.
  
  - a.2. Contracts FYI ONLY: The Board was informed of the following projects being technically and or administratively guided by the Yellow Medicine SWCD with funding support of Yellow Medicine One Watershed One Plan Cost Share:
    - Gary Van Hyfte WASCOP Norman 34 \$12,500.46
    - Gary Van Hyfte WASCOP Norman 34 \$24,715.80
  
  - b. Amendments: There are no amendments for board approval.
  
  - c. Payments: Motion by Tom Remmele, seconded by Darwyn Bach, to approve MAWQCP Incentive Payment of \$100 for Clarksean Family LLC. Affirmative: 4. Opposed: 0. Motion carried. Clarksean abstained.

VI. Reports:  
a. STAFF REPORTS:

CONSERVATION TECHNICIAN, BRAYDEN ANDERSON provided a written report for the Board’s review with WCA, project and tree program updates.

OFFICE ADMINISTRATOR, ANITA BORG informed the Board that year end financial report is in progress and presented financial summary for first quarter of 2022.

TECHNICAL ADVISOR, KURT JOHNSON reported on AIS promotions, buffer compliance checks, WIA and WCA.



DIRECTOR, TYLER KNUTSON provided legislative update on standing of potential SWCD Aid, and news on BWSR staffing along with written monthly summary.

PARTNER REPORT: Jenny Mocol-Johnson, BWSR PRAP (Performance Review and Assistance Program) Coordinator provided overview of the PRAP process via ZOOM presentation.

b. SUPERVISOR REPORTS:

SUPERVISOR ELMO VOLSTAD and Director Knutson provided update on recent Yellow Medicine IWIP policy meeting.

SUPERVISOR Jerry Nelson provided update on recent special meeting of the SWPTSA.

SUPERVISOR Delon Clarksean provided update on the last Lac qui Parle IWIP policy meeting.

c. PARTNER REPORT:

NRCS DC, Jeff Berens and Kelly Heather NRCS Team Lead gave a Civil Rights presentation and program updates.

VII. Old Business:

JUNE BOARD MEETING: The Board was reminded that Board reps would be needed to attend the June 14 meeting of the Yellow Medicine County Board meeting. Delon Clarksean and Darwyn Bach stated they may be able to attend.

VIII. New Business

2022 MASWCD RESOLUTIONS: The Board was reminded that now is the time if they wish to propose any new MASWCD resolutions ideas. None were brought forward at this time.

ASSIGNMENT OF IT/EQUIPMENT CONTIGENCY FUND: Motion by Delon Clarksean, seconded by Darwyn Bach, to assign \$50,000 for future IT/equipment needs. Affirmative: 5. Opposed: 0. Motion carried.

IX. Next meeting of the SWCD Board is scheduled for May 26 at 9 a.m.

X. Meeting adjourned by call of chair at 11:14 a.m.

APPROVED:

  
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DATE:

5-26-22

Yellow Medicine County SWCD Monthly Treasurers Report

2022	March 25			April 28
Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 417,148.23	\$ 7,161.10	\$ 51,342.17	\$ 372,967.16
Savings Accounts	\$ 307,593.86			\$ 307,593.86
Certificates of Deposit	\$ 229,315.21	\$ 66.63		\$ 229,381.84
<b>TOTALS</b>	<b>\$ 954,057.30</b>	<b>\$ 7,227.73</b>	<b>\$ 51,342.17</b>	<b>\$ 909,942.86</b>

RECEIPTS:

Received from:	For:	Amount:
F&M Bank	interest	\$ 22.86
	tree deposits	\$ 430.17
	tree deposits	\$ 1,551.41
	tree deposits	\$ 5,156.66

DISBURSEMENTS/ACCOUNTS PAYABLE:

CK#	Payable to:	For:	Amount:
DD, EFTPS, CK#12721		payroll & liabilities 3/25/2022	\$ 12,229.80
12722	Yellow Medicine County	health, dental, life	\$ 2,819.02
CK#12723-12727		supervisor compensation	\$ 3,737.76
CK#12728-12732		supervisor expense reimb.	\$ 428.01
12733	Xcel Energy	electricity for shed	\$ 15.07
DD, EFTPS		payroll & liabilities 4/8/2022	\$ 11,615.35
12734	AT&T	telephone/internet hotspots	\$ 76.46
12735	Yellow Medicine County	health, dental, life	\$ 2,819.02
DD, EFTPS, 12736		payroll & liabilities	\$ 12,229.78
12737	K&K	snow removal	\$ 160.00
12738	Xcel Energy	electricity for shed	\$ 18.06
12739	City of Clarkfield	water for shed	\$ 33.00
12740	SWPTSA	technical assistance	\$ 2,779.52
12741	Granite Hardware	field supplies hoses, attachments, staple gun	\$ 72.45
12742	Consumers Coop	fuel & maintenance	\$ 148.26
12743	Amazon Capital Services	office supplies ear buds	\$ 49.99
12744	Yellow Medicine County	telephone/internet Office 365	\$ 71.66
12745	BWSR	training wetland training	\$ 100.00
12746	Traverse SWCD	tree tubes	\$ 1,780.00
12747	Kurt Johnson	employee expense	\$ 45.00
12748	Brayden Anderson	employee expense	\$ 45.00
12749	Tyler Knutson	employee expense	\$ 68.96

  
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 Treasurer

4-28-22  
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 Date