

**MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT**

Ag Service Building, Clarkfield, Minnesota

June 22, 2023

- I. The regular meeting was called to order by Chair Darwyn Bach, at 9:04 a.m.
Those present:
Chair – Darwyn Bach
Vice-Chair – Elmo Volstad
Secretary – Tom Remmele
Treasurer – Delon Clarksean
PR & Information – Jerry Nelson
Director - Tyler Knutson
Office Administrator – Anita Borg
Senior Technician – Brayden Anderson
Conservation Technician – Kyle Reitmaier
- II. Meeting started with pledge of allegiance and reading of the Yellow Medicine SWCD mission statement.
- III. Motion by Jerry Nelson, seconded by Tom Remmele, to approve agenda. Affirmative: 5. Opposed: 0. Motion carried.
- IV. Motion by Elmo Volstad, seconded by Tom Remmele, to approve minutes of last meeting dated January 26, 2023. Affirmative: 5. Opposed: 0. Motion carried.
- V. Motion by Jerry Nelson, seconded by Elmo Volstad, to approve treasurers report and payments with correction for month of June, 2023. Affirmative: 5. Opposed: 0. Motion carried.
- VI. Reports:
 - a. STAFF REPORTS:
CONSERVATION TECHNICIAN, KYLE REITMEIER reported on buffer inspections.

OFFICE ADMINISTRATOR, ANITA BORG updated the Board on status of the 2022 Financial Report; recent Environmental Fair meeting; and tree billings.

SENIOR TECHNICIAN, BRAYDEN ANDERSON provided updates on CREP, WCA, and the tree program and recent attendance at Leadership Training.

DIRECTOR, TYLER KNUTSON updated the Board on the Yellow Medicine Watershed; reviewed the update given to the YM County Commissioners; and informed the Board of a MN NRCS Drainage Grant.
 - c. SUPERVISOR REPORTS:
SUPERVISOR JERRY NELSON gave updates on the recently attended Area V meeting and SWPTSA meeting.

SUPERVISOR DARWN BACH gave personnel committee updates.
- VIII. Old Business:
There was no old business.
- IX. New Business:
 - a. Motion by Jerry Nelson, seconded by Tom Remmele to table updated Personnel Handbook to the next meeting. Affirmative: 5. Opposed: 0. Motion carried.



YELLOW MEDICINE

SOIL & WATER CONSERVATION DISTRICT

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- b. MN GOVT DATA PRACTICES ACT RES 23-10-1.3 Motion by Tom Remmele, seconded by Delon Clarksean, to approve MN GOVT Data Practices Act RES 23-10-1.3. Affirmative: 5. Opposed: 0. Motion carried.
 - c. Motion by Jerry Nelson, seconded by Elmo Volstad to approve SWCD Aid Resolution 23-11-4. Affirmative: 5. Opposed: 0. Motion carried.
- X. Next meeting of the SWCD Board is scheduled for July 27, 2023 at 9 a.m.
- XI. Meeting adjourned by call of chair at 10:30 a.m.

APPROVED:



DATE:

7 - 27 - 23

Yellow Medicine County SWCD Monthly Treasurers Report

2023	May		June	
Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 329,474.64	\$ 23,104.01	\$ 26,969.50	\$ 325,609.15
Savings Accounts	\$ 308,232.74			\$ 308,232.74
Certificates of Deposit	\$ 230,745.99	\$ 158.49		\$ 230,904.48
TOTALS	\$ 868,453.37	\$ 23,262.50	\$ 26,969.50	\$ 864,746.37


RECEIPTS:

Received from:	For:	Amount:
	interest	\$ 63.51
	tree deposits	\$ 5,660.22
	tree deposits	\$ 4,494.51
MCIT	add'l payment on truck damage	\$ 72.02
	tree deposits	\$ 3,245.09
	tree deposits	\$ 1,992.00
	tree deposits	\$ 7,576.66

DISBURSEMENTS/ACCOUNTS PAYABLE:

CK#	Payable to:	For:	Amount:
13021	Clarkfield Hardware	field supplies post pounder	\$ 34.99
13022	Xcel Energy	electricity for shed	\$ 53.95
DD, EFTPS		payroll & liabilities	\$ 10,998.08
13023	AT&T	hotspots	\$ 144.36
DD, EFTPS, CK#13024		payroll & liabilities	\$ 11,559.35
13025	Yellow Medicine County	health, dental, life	\$ 3,619.37
13026	Brayden Anderson	employee expense	\$ 120.91
13027	Tyler Knutson	employee expense	\$ 105.91
13028	Anita Borg	employee expense	\$ 50.64
13029	City of Clarkfield	water for shed	\$ 36.50
13030	Consumers Coop	fuel & maintenance	\$ 107.33
13031	Clarkfield One Stop	fuel & maintenance	\$ 78.11
13032	Kyle Reitmaier	employee expense	\$ 60.00


Treasurer


Date