



MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT
Ag Service Building, Clarkfield, Minnesota March 16, 2023

- I. The regular meeting was called to order by Chair Darwyn Bach, at 9:04 a.m.
Those present:

Chair – Darwyn Bach	Office Administrator – Anita Borg
Treasurer – Delon Clarksean	Conservation Technician – Kyle Reitmaier
PR & Information – Jerry Nelson	CO Commissioner – Mitch Kling
Director - Tyler Knutson	

- II. Meeting started with pledge of allegiance and reading of the Yellow Medicine SWCD mission statement.

- III. Motion by Delon Clarksean, seconded by Jerry Nelson, to approve agenda. Affirmative: 3. Opposed: 0. Motion carried.

- IV. Motion by Jerry Nelson, seconded by Deon Clarksean, to approve minutes of last meeting dated January 26, 2023. Affirmative: 3. Opposed: 0. Motion carried.

- V. Motion by Jerry Nelson, seconded by Deon Clarksean, to approve treasurers report and payments for months of February & March, 2023. Affirmative: 3. Opposed: 0. Motion carried.

- VI. The Board was informed of a cost share project using Yellow Medicine Watershed Based Implementation Funding for Gordon Albertson for a Water and Sediment Control Basin in Lisbon 29, along with Ag Water Quality Certification Program application incentive payments to Garrett Niska and Fred Callens.

- VII. Reports:
 - a. STAFF REPORTS:
 CONSERVATION TECHNICIAN, KYLE REITMEIER was introduced to the Board.

 OFFICE ADMINISTRATOR, ANITA BORG reported on the SWCD annual report, status of year end financial reporting and informed the Board that an AgBMP loan application for well replacement for had been submitted in January by herself and her husband to the program.

 SENIOR TECHNICIAN, BRAYDEN ANDERSON was away attending training, but provided a written update for the Board.

 DIRECTOR, TYLER KNUTSON highlighted a National ASSN of Conservation Districts (NACD) fly in visit to Washington DC by a MN delegation which included himself; informed the board that a tracker application grant submitted had not been selected and the District would not be pursuing a Conservation Corp intern.

 - c. SUPERVISOR REPORTS:
 SUPERVISOR ELMO VOLSTAD was not in attendance. Director Tyler Knutson provided a summary of the last Yellow Medicine One Watershed One Plan committee meeting.

 SUPERVISOR DELON CLARKSEAN provided a summary of status on the Lac qui Parle-Yellow Bank One Watershed One Plan.

 SUPERVISOR JERRY NELSON gave an update on the recently attended Legislative Briefing.



SOIL & WATER CONSERVATION DISTRICT

VIII. Old Business:

There was no old business.

IX. New Business:

- a. ESMC ECO HARVEST OURTREACH. Motion by Jerry Nelson, seconded by Delon Clarksean, to pursue participation in the ECMC EcoHarvest Outreach Program. Affirmative: 3. Opposed: 0. Motion carried.
- b. ESE DRAINAGE WATER MGMT. Motion by Delon Clarksean, seconded by Jerry Nelson, to offer letter of support for ESE Drainage Water Management Grant application. Affirmative: 3. Opposed: 0. Motion carried.
- c. RESOLUTION 2023-04-3.2 COST SHARE POLICY. Motion by Jerry Nelson, seconded by Delon Clarksean, to approve Resolution 2023-04-3.2 Cost Share Policy. Affirmative: 3. Opposed: 0. Motion carried.
- d. AIS SUPPORT. Motion by Jerry Nelson, seconded by Delon Clarksean, to designate AIS prevention sponsorship funds to MN Traditions Organization at zero and MN Lakes and Rivers Organization at \$2,500. Affirmative: 3. Opposed: 0. Motion carried.

X. Next meeting of the SWCD Board is scheduled for April 27, 2023 at 9 a.m.

XI. Meeting adjourned by call of chair at 10:22 a.m.

APPROVED:

DATE:

4-27-23

Yellow Medicine County SWCD Monthly Treasurers Report

2023	January 27			March 16
Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 418,352.42	\$ 28,552.93	\$ 84,924.93	\$ 361,980.42
Savings Accounts	\$ 308,012.49			\$ 308,012.49
Certificates of Deposit	\$ 230,461.79			\$ 230,461.79
TOTALS	\$ 956,826.70	\$ 28,552.93	\$ 84,924.93	\$ 900,454.70

RECEIPTS:

Received from:	For:	Amount:
F&M Bank	interest	\$ 94.76
	tree deposits	\$ 1,791.08
	tree deposits	\$ 3,076.97
	tree deposits	\$ 709.65
	tree deposits	\$ 1,609.00
ST of MN - BWSR	CREP reimb.	\$ 2,495.18
ST of MN	grant	\$ 14,175.00
	tree deposits	\$ 4,601.29
	Soil Health CT Share	

DISBURSEMENTS/ACCOUNTS PAYABLE:

CK#	Payable to:	For:	Amount:
DD, EFTPS, CK #12933		payroll & liabilities 1/27/2023	\$ 12,809.72
DD, EFTPS		payroll & liabilities 2/10/2023	\$ 11,046.08
12934	Pheasants Forever Canby	sponsorship	\$ 150.00
12935	Xcel Energy	electricity for shed	\$ 24.44
12936	Yellow Medicine County	retirement severance	\$ 29,864.00
12937	AT&T	hotspots	\$ 76.46
12938	K&K	snow removal	\$ 119.00
39	Cherry Road Media	advertising tree ad	\$ 120.00
40	MASWCD	registration Legislative briefing	\$ 100.00
12941	Canby News	advertising tree ad	\$ 105.00
12942	Clarkfield One Stop	fuel & maintenance	\$ 49.86
12943	Consumers Coop	fuel & maintenance	\$ 212.53
12944	City of Clarkfield	water for shed	\$ 33.00
12945	One Office Solution	office supplies ink cartridges; toners; clips	\$ 960.93
12946	Yellow Medicine County	health, dental, life	\$ 2,916.29
12947	Brayden Anderson	employee expense	\$ 70.45
12948	Tyler Knutson	employee expense	\$ 162.69
12949	MASWCD	registration	\$ 100.00
DD, EFTPS, CK #12950		payroll & liabilities 2/24/2023	\$ 9,198.41
12951	SWMACDE	dues, fees, subscriptions	\$ 40.00
12952	MACDE	dues, fees, subscriptions	\$ 100.00
DD, EFTPS		payroll & liabilities 3/10/2023	\$ 10,762.15
12953	Western Fest	education & outreach	\$ 700.00
12954	Consumers Coop	fuel & maintenance	\$ 20.17
12955	City of Clarkfield	water for shed	\$ 36.50
12956	Canby News	advertising	\$ 105.00
12957	First Net	telephone/internet hotspots	\$ 76.46
12958	Xcel Energy	electricity for shed	\$ 15.18
12959	Yellow Medicine County	telephone/internet Office 365	\$ 71.66
12960	Citizens Alliance Bank VISA	Tyler hotel, NACD convention	\$ 1,387.80
12961	Runnings	emergency supplies for vehicles	\$ 264.80
12962	Tyler Knutson	employee expense	\$ 3,181.35
12963	Brayden Anderson	employee expense	\$ 45.00



 Treasurer

3-16-23

 Date

