

**MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT**  
Ag Service Building, Clarkfield, Minnesota September 23, 2021

The regular meeting was called to order by Vice-Chair Jerry Nelson, at 9:09 a.m.

Those present:

Vice-Chair – Jerry Nelson  
Secretary – Darwyn Bach  
Treasurer – Elmo Volstad  
PR& INFO – Delon Clarksean

Director - Tyler Knutson  
Office Administrator – Anita Borg  
Technical Advisor – Kurt Johnson  
County Commissioner – Gary Johnson

- II. Meeting started with pledge of allegiance and reading of the Yellow Medicine SWCD mission statement.
- III. Motion by Elmo Volstad, seconded by Delon Clarksean, to approve agenda. Affirmative: 4. Opposed: 0. Motion carried.
- IV. Motion by Elmo Volstad, seconded by Darwyn Bach, to approve minutes of last meeting dated July 22, 2021. Affirmative: 4. Opposed: 0. Motion carried.
- V. Motion by Darwyn Bach, seconded by Delon Clarksean, to approve treasurers report and payments for month of August, 2021. Affirmative: 4. Opposed: 0. Motion carried.
- VI. There were no contracts, amendments, or payments to approve at this time.
- VII. Reports:
  - a. STAFF REPORTS:

CONSERVATION TECHNICIAN, BRAYDEN ANDERSON was away at a training, but provided a written report for the Board to review. Director Knutson some of the projects Brayden is currently working on.

OFFICE ADMINISTRATOR, ANITA BORG discussed the 2020 Financial Audit and on-going file organization.

TECHNICAL ADVISOR, KURT JOHNSON gave updates on cost share, buffer, and RIM site inspections.

DIRECTOR, TYLER KNUTSON gave a review of project status and discussed a potential survey going out to prior participants in our soil health lunches.

**SUPERVISOR REPORTS:**

SUPERVISOR JERRY NELSON recently participated in a TSA meeting. Since no quorum, no official decisions were made. But, Nelson shared information that was shared at that time.

SUPERVISOR DARWYN BACH reviewed the recently attended Kick off meeting for the Lac qui Parle-Yellow Bank Watershed One Watershed One Plan.

SUPERVISOR DARWYN BACH reviewed the meeting of the SWCD personnel committee.

- VIII. Old Business: There was no old business.



IX. New Business:

- a. 2022 BUFFER SUPPLEMENT GRANT: Motion by Delon Clarksean, seconded by Darwyn Bach, to ratify the 2022 Buffer Supplement Grant Agreement. Affirmative: 4. Opposed: 0. Motion carried.
- b. The Board had some discussion about on-going meeting times for regular Board meeting and possible scheduling adjustments in the coming months.
- c. 2021 MASWCD RESOLUTION VOTING: The Board reviewed the proposed 2021 MASWCD resolutions and tallied their individual votes on the resolution ballot.

X. Next meeting of the SWCD Board is scheduled for October 28 at 9 a.m.

XI. Meeting adjourned by call of Vice-Chair Jerry Nelson, at 10:51 a.m.

APPROVED:



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DATE:

11.23.21

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**Yellow Medicine County SWCD Monthly Treasurers Report**

2021	August 27		September 23	
Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 219,532.47	\$ 35,203.32	\$ 26,153.77	\$ 228,582.02
Savings Accounts	\$ 307,438.86			\$ 307,438.86
Certificates of Deposit	\$ 229,153.00			\$ 229,153.00
<b>TOTALS</b>	\$ 756,124.33	\$ 35,203.32	\$ 26,153.77	\$ 765,173.88

**RECEIPTS:**

Received from:	For:	Amount:
F&M Bank	interest	\$ 13.36
ST of MN - BWSR	Easement Acquisition MJPA	\$ 2,000.00
ST of MN - BWSR	Easement Delivery MJPA	\$ 500.00
Consumers Coop	dividend	\$ 39.96
Yellow Medicine CO	Quarterly allotment	\$ 32,650.00

**DISBURSEMENTS/ACCOUNTS PAYABLE:**

CK#	Payable to:	For:	Amount:
DD, EFTPS, CK #12596	payroll & liabilities	8/27/2021	\$ 11,308.78
12597 Yellow Medicine County	health, dental, life		\$ 3,175.80
12598 BWSR	training	Wetland Cert. test	\$ 25.00
DD, EFTPS	payroll & liabilities	9/10/2021	\$ 10,959.13
12599 AT&T	telephone/internet	hotspots	\$ 76.46
12600 City of Clarkfield	water for shed		\$ 27.25
12601 Granite Hardware	office supplies	nuts&bolts for file cabinets	\$ 10.40
12602 Consumers Coop	fuel & maintenance		\$ 423.75
12603 Tyler Knutson	employee expense		\$ 57.20
12604 Brayden Anderson	employee expense		\$ 45.00
12605 Kurt Johnson	employee expense		\$ 45.00

  
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 Treasurer

9-23-21  
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 Date