



P.O. Box 545 ♦ 1000 10th AVE, Suite 3 ♦ Clarkfield, Minnesota 56223

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT May 23, 2024

- I. The regular Board meeting was called to order by Chair Delon Clarksean at 9:03 AM
Those present:

Delon Clarksean – Chair	Anita Borg – Office Administrator
Tom Remmele – Vice-Chair	Mitch Kling – CO Commissioner
Darwyn Bach – Treasurer	Luke Olson – BWRS BC
Jerry Nelson – Secretary	Michael Pitzl – Conservation TECH Apprentice
Brayden Anderson – SR Conservation TECH	
- II. Meeting started with the pledge of allegiance and reading of the Mission statement.
- III. Motion by Darwyn Bach, seconded by Tom Remmele, to approve the agenda. Affirmative: 4. Opposed: 0. Motion carried.
- IV. Motion by Jerry Nelson, seconded by Darwyn Bach, to approve minutes of the last meeting dated April 30, 2024. Affirmative: 4. Opposed: 0. Motion carried.
- V. Motion by Darwyn Bach, seconded by Tom Remmele, to approve payments and treasurers report subject to audit for month of May, 2024. Affirmative: 4. Opposed: 0. Motion carried.
- VI. APPROVALS & CANCELLATIONS:
 - a. Motion by Tom Remmele, seconded by Jerry Nelson, to approve contract #2024-01 Shaun Vernlund WASCOB Fortier 19 \$33,675. Affirmative: 4. Opposed: 0. Motion carried.
 - b. Motion by Darwyn Bach, seconded by Tom Remmele, to approve contract 2024-02 Todd Pesek Alternative intakes Omro 32 \$6,000. Affirmative: 4. Opposed: 0. Motion carried.
- VII. REPORTS:
 - a. STAFF REPORTS:
OFFICE ADMINISTRATOR, ANITA BORG, reviewed packet items; reminded the Board of upcoming events and requested guidance from the Board for SWCDs participation at the June County Board meeting.

SENIOR CONSERVATION TECHNICIAN BRAYDEN ANDERSON updated the Board on CREP; WCA, and tree plantings and shared a cost sharing opportunity that may be available to farmers through Ducks Unlimited. He also informed the Board of final payment made by YM Watershed on Gordon Albertson project and presented a list of recent project opportunities without funding available.
 - b. SUPERVISOR REPORTS: No supervisor reports were presented.
 - c. PARTNER REPORTS: Luke Olson, BWSR BC, provided updates on current and upcoming funding opportunities.
- VIII. OLD BUSINESS:
 - a. The Board continues to seek candidates for SWCD Supervisor District 3.
 - b. Old Business items “future staffing and current staffing” were moved to end of meeting for discussion.
- IX. NEW BUSINESS:
 - a. Board was informed of a potential cost share contract violation of contract 2015-03. Board requested further information and will address again at next Board meeting.



P.O. Box 545 ♦ 1000 10th AVE, Suite 3 ♦ Clarkfield, Minnesota 56223

- b. **WATER STORAGE RCPP SUPPORT.** Motion by Darwyn Bach, seconded by Jerry Nelson, approve letter of support for the “Water Storage and Soil Water Management for Climate-Resilient, Healthy Watersheds” RCPP proposal. Affirmative: 4. Opposed: 0. Motion carried.

- c. **JPA WITH BWSR FOR FIELD DAY.** Motion by Darwyn Bach, seconded by Tom Remmele, to ratify Joint Powers Agreement with BWSR focused toward Soil Health Training Field Day in July, 2024. Affirmative: 4. Opposed: 0. Motion carried.

- d. **SOIL HEALTH STAFFING GRANT CANDIDATE.** Motion by Darwyn Bach, seconded by Tom Remmele, to present Ag Professional Agreement to Dorian Gatchell for consideration. Affirmative: 4. Opposed: 0. Motion carried.

- e. **TRADE PICKUPS.** Motion by Jerry Nelson, seconded by Tom Remmele, to approve purchase of 2024 Chevy pickup with trade of 2010 Chevy pickup at \$42,500. Board gives authority to Chair to sign paperwork and release title of 2010 pickup. Affirmative: 4. Opposed: 0. Motion carried.

Resume OLD Business:

- c. **RE: Future staffing:** Motion by Tom Remmele, seconded by Jerry Nelson to use SCSC in search for District Manager candidates. Contact SCSC for quote on handling Technician position. Affirmative: 4. Opposed: 0. Motion carried.

 - d. **RE: Current staff wage:** Motion by Tom Remmele, seconded by Darwyn Bach, for Anita, Office Administrator to explore the legalities of compensation for added work load. Affirmative: 4. Opposed: 0. Motion carried.
- X. Next meeting scheduled for June 27, 9 AM.
- XI. Meeting adjourned by call of chair at 12:05 PM.

APPROVED:

DATE:

6-27-24

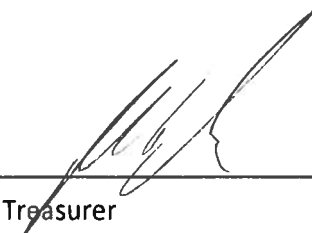
	April 30			May 23
Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
District Checking	\$ 190,691.63	\$ 17,360.98	\$ 27,664.61	\$ 180,388.00
Savings Accounts	\$ 309,693.50	\$ 135.39		\$ 309,828.89
Certificates of Deposit	\$ 392,164.67	\$ 355.57		\$ 392,520.24
TOTALS	\$ 892,549.80	\$ 17,851.94	\$ 27,664.61	\$ 882,737.13

RECEIPTS:

deposited to:	Received from:	For:	Amount:
Checking		tree sales	\$ 14,266.74
Checking	VOID CHECK #13257. trees were located. Customer returned refund check		\$ 53.44
Checking	F&M Bank	interest	\$ 40.80
Checking	ST of MN - DNR	Walk in Access	\$ 3,000.00
CDs	F&M Bank	interest	\$ 355.57
Savings	F&M Bank	interest	\$ 135.39

DISBURSEMENTS/ACCOUNTS PAYABLE:

CK#	Payable to:	For:	Amount:
	, EFTPS	payroll & liabilities 5/3/2024	\$ 10,013.77
13258	AT&T	hotspots	\$ 87.97
13259	BWSR	training Brayden WCA training	\$ 300.00
DD, EFTPS, CK#13260		payroll & liabilities 5/17/2024	\$ 10,810.47
13261	Environmental Systems Research	INST INC ArcGIS technology renewal	\$ 213.75
13262	Consumers Coop	fuel & maintenance gas and battery & tires for tree planter	\$ 581.70
13263	KDMA	education & outreach AIS promo ads	\$ 825.00
13264	Clarkfield Hardware	field supplies	\$ 50.75
13265	Big Sioux Nursery	trees	\$ 612.51
13266	Traverse SWCD	tree tubes	\$ 1,880.00
13267	Yellow Medicine County	health, dental, life	\$ 2,105.44
13268	Brayden Anderson	employee expense & reimb. trailer jack	\$ 129.08
13269	Anita Borg	employee expense	\$ 54.17



 Treasurer

5-23-24

 Date